

# HAMBURG BOARD OF PUBLIC WORKS MEETING MINUTES

**August 8, 2012**

In accordance with the Open Public Meetings Act with regard to notification of the meeting of the Hamburg Board of Public Works was called to order by Chairman Ron Garrett at 7:30 PM. Certification of proper notification was given by the Chairman.

**Roll Call:** Ron Garrett, Chris Fitzpatrick, Jerry Truppi, Bob Krysiak, Mayor Marino  
**Absent:** Dan Shane, Maria Marino, John Ruschke  
**Also Present:** Kathy Garrett, Jerry Kastner, Regina Flammer

## **Approval of Minutes**

Motion Chris Fitzpatrick, seconded by Jerry Truppi to approve the minutes of May 9, 2012 Regular Meeting. All in favor. Maria Marino and Vinnie Busted abstained.

Motion Chris Fitzpatrick, seconded by Jerry Truppi to approve the minutes of May 9, 2012 Executive Session Meeting. All in favor. Maria Marino and Vinnie Busted abstained.

Motion by Chris Fitzpatrick, seconded by Jerry Truppi to open to Individual Cases. All in favor.

## **Individual Cases – Executive Session**

### **64 Falcon Ridge Way North**

Motion by Jerry Truppi, seconded by Bob Krysiak to approve the extension of payment until August 22<sup>nd</sup> in which the full amount will be paid. Interest will also be charged until this is brought current. Failure to do so will result in the water being turned off the following day and the \$50.00 service fee being imposed. All in favor.

### **27 Holly Drive**

Motion by Jerry Truppi, seconded by Bob Krysiak to approve the extension of payment until September 15<sup>th</sup> in which the full amount due will be paid. Failure to do so will result in the water being turned off the following day and the \$50.00 service fee being imposed. All in favor.

### **18 Hamilton**

Motion by Jerry Truppi, seconded by Bob Krysiak to approve the extension of payment until August 8<sup>th</sup> in which the full amount plus interest will be paid. The \$50.00 service fee will be imposed and water will be turned off the following day if payment is not made. All in favor.

### **10 Lakeview Drive**

Motion by Jerry Truppi, seconded by Bob Krysiak to approve the extension of payment until August 29<sup>th</sup> in which the full amount will be due. Failure to do so will result in the water being turned off the following day and the \$50.00 service fee being imposed. All in favor.

## **Water Collector's Letter re: payment plans / extensions**

Regina Flammer discusses her memo with the Board regarding payment plans and extending water payments on water bills. She would like to be able to use her discretion with setting up the plans with individuals, hoping to alleviate phone calls to grant further extensions as has happened in the past. This is an in house policy matter; the Board sees no problem with it.

**Marianne Meehan correspondence**

Ms. Meehan, in her letter, claims that her April payment was never received, stopped payment on that check, repaid the bill, which included the \$50.00 fee. She is requesting a credit of the \$50.00 as she is claiming that Regina has lost her check a second time. Due to a change with the cleaning crew, people coming and going, etc., there is always a possibility of something like this taking place.

Motion by Jerry Truppi, seconded by Bob Krysiak to credit Marianne Meehan the \$50.00 service fee. All in favor.

Motion by Jerry Truppi, seconded by Chris Fitzpatrick to close to Individual Cases. All in favor.

Motion by Chris Fitzpatrick, seconded by Jerry Truppi to open to Jerry Kastner. All in favor.

**Hatch Mott MacDonald / Water Superintendent****Sewer Flows**

Mr. Kastner said our flows are quit low, with no spikes or nothing unusual showing up. Jerry received daily emails from SCMUA so he is constantly watching the charts.

**Maintenance Agreement for Badger Meters**

Jerry Kastner reviewed the paperwork for the maintenance agreement for the badger meters and stated that it was mostly warranty information. The time frame on this was only until September/October and then must be renewed again. Jerry Truppi commented that it seemed that there were different time frames on parts and motors of different generators. Mr. Kastner signed the agreement and it was returned to Badger Meters.

**Units at Falcon Ridge Way – Water / Sewer Connection Fees**

Regina Flammer stated that we received some connection fees for some of the units at Falcon Ridge Way as they were being built.

**Hardyston Township Correspondence re: Potential for Mutually Beneficial Emergency Inter-Connection of Public Water Systems**

Jerry Kastner stated that Hamburg is in good shape and could potentially sell water should they want to, but what Hardyston is requesting, according to their letter, is not a temporary situation, but a situation that could last up to two (2) years. For this reason, Hamburg must be very careful in proceeding with their talks with Hardyston. There are DEP constraints involved also, so we must know how much they would be requesting, and also the elevation of the tank so that we would know if a booster pump would be needed. Mr. Kastner gave an update on the wells – Well #1A is now our main well and going good, Well #2 is going good but does not have a generator and should, so that is part of our 5Year Plan, and Well #3 (on Linwood Ave) is near the end of its life with the equipment that it currently is running with. Mr. Kastner recommended refurbishing the pump, motor and electrical controls of Well #3 and then we could consider this request from Hardyston. A few Board members mentioned that Hardyston should bear the cost of this upgrade, with Mr. Kastner agreeing.

Motion by Chris Fitzpatrick, seconded by Jerry Truppi to recommend to the Mayor and Council that Mr. Kastner, along with Borough Engineer John Ruschke begin the steps to upgrade and refurbish Well #3.

Roll call vote showed all members present in favor.

**Kraft Power Corporation Generator Contract**

Minutes show Chris Fitzpatrick stepping down from his chair on the dais.

Board discusses the billing of the Kraft Power Contract. Mike Schneider had concerns that, because of the way the servicing of the generators is done and the billing of the contract, that there was an overlap in the billing, possibly causing a double billing situation. Members/Secretary discuss the possibility of billing after the servicing of the generators and Mr. Fitzpatrick saw no problem with it and would discuss it with the appropriate personal.

Minutes show Chris Fitzpatrick returning to the dais.

**Public Portion**

None

**Correspondence**

Advisement from Borough Clerk re: Vincent Busted

Advisement from Borough Clerk re: Board Membership

From Board of Chosen Freeholders – Resolution re: Submittal of the Future Sewer Service Area Maps for Sussex County as Required by New Legislation Adopted January 2012

From DEP: Water Quality Program – Compliance Inspection

Motion by Jerry Truppi, seconded by Maria Marino to close to the professionals. All in favor.

**Adjournment**

Motion by Maria Marino, seconded by Jerry Truppi to adjourn the meeting at 8:28 PM. All in favor.

Date Approved \_\_\_\_\_

Minutes Released \_\_\_\_\_

Kathy Garrett  
Secretary