

HAMBURG BOARD OF PUBLIC WORKS MEETING MINUTES

January 9, 2013

In accordance with the Open Public Meetings Act with regard to notification of the meeting of the Hamburg Board of Public Works was called to order by Chairman Chris Kelly at 7:39 PM.

Roll Call: Chris Kelly, Chris Fitzpatrick, Bob Krysiak, Maria Marino, Vinnie Busteed,
Mayor Marino

Absent: Jerry Truppi

Also Present: Kathy Garrett, Councilman Ron Garret, Gerald Kastner, Mike Schneider

Approval of Minutes

Motion Chris Fitzpatrick, seconded by Maria Marino to approve the minutes of November 14, 2012 Regular Meeting. All in favor.

Motion Chris Fitzpatrick, seconded by Maria Marino to approve the minutes of November 14, 2012 Executive Session Meeting. All in favor.

Individual Cases

InSite Engineering – Proposed 7-Eleven Convenience Store

This will be carried to another time as there was no representation from the Firm.

Ordinances

Board members reviewed the ordinances page by page and made changes. Shut –offs were discussed and the service fee of \$50.00 that is being charged and whether it covers the manpower for the turn-off.

Motion by Chris Fitzpatrick, seconded by Chris Kelly to open the meeting to Jerry Kastner and Mike Schneider. All in favor.

Mike Schneider said that it sometimes takes one hour for one person to go out and do a turn-off so, yes, the \$50.00 service fee does cover it. Mayor Marino added that it is the same people that are always on the list. Maria said that the board decided to stop the door hangers and we should give it time to work, and that will also be saving man hours.

Mike brought up that in our ordinances, the use of plastic for plumbing is not acceptable, yet The Bluffs was allowed to be built with plastic, not copper as our ordinances call for. Chris Kelly said that he will contact John Ruschke about getting this taken care of with Hardyston.

Kathy will make sure that Regina Flammer and John Ruschke review the changes of the ordinances.

Meter repairs

Mike Schneider said that they are slowly being repaired.

Hatch Mott MacDonald / Water Superintendent

Sewer Flows

Jerry Kastner stated that we did receive a \$71,800.00 credit from SCMUA due to the low amount of flows that we put through the plant. He also said that with the daily flow emails that he receives, he can stay on top of everything and should there be a leak, SCMUA will work quickly with the Borough.

SCMUA Rate Schedule for FY 2013

In seeing the rate schedule that SCMUA charges, Mr. Kastner stressed the importance of the borough keeping the flows down.

DEP-Limited Firm Capacity Letter

Mr. Kastner said this is a form letter he received and he is also in touch with the DEP, and explained that the numbers in the letter are incorrect. Mr. Kastner said that if we wanted to sell water in or out of the Borough, we would need their approval first. He also went on to explain the allocation and diversion of the borough. No action needs to be taken on this correspondence.

Employment Contracts

Gerald Kastner presented his employment contract for Water Superintendent for the 2013 year. Motion by Chris Kelly, seconded by Chris Fitzpatrick to recommend to the Mayor and Council to approve Gerald Kastner for the Water Superintendent for the Borough of Hamburg for the 2013 year. All in favor.

Gerald Kastner presented his employment contract for Chief Transmission Operator for the Borough of Hamburg for the 2013 year. Motion by Chris Kelly, seconded by Chris Fitzpatrick to recommend to the Mayor and Council to approve Gerald Kastner as Chief Transmission Operator for the Borough of Hamburg for the 2013 year. All in favor.

An employment contact was presented for Michael Schneider for Assistant Transmission Operator and Plant Operator for the Borough of Hamburg for the 2013 year. Motion by Chris Kelly, seconded by Chris Fitzpatrick to recommend to the Mayor and Council to approve Michael Schneider for the Assistant Transmission Operator and Plant Operator for the Borough of Hamburg for the 2013 year. All in favor.

The contracts will be submitted to Finance for the financial review and the % increase that Borough employees receive and then to the Mayor and Council at the February meeting for their approval.

Motion by Chris Kelly, seconded by Maria Marino to close to Jerry Kastner and Mike Schneider. All in favor.

Public Portion

None

Correspondence

SCMUA Rate Schedule for FY2013

From DEP – Limited Firm Capacity to supply future development PWSID NO. NJ1909001

Adjournment

Motion by Chris Fitzpatrick, seconded by Bob Krysiak to adjourn the meeting at 8:33 PM. All in favor.

Date Approved_____

Minutes Released_____

Kathy Garrett
Secretary