

**HAMBURG BOARD OF PUBLIC WORKS
MEETING**

August 10, 2016

Open Meeting / Flag Salute / Certification

In accordance with the Open Public Meetings Act, with regards to notices, the regularly scheduled meeting of the Hamburg Board of Public Works is called to order at 7:00 p.m., August 10, 2016.

Roll Call

Present: Vinnie Busted, Bob Krysiak, Bob Baumgartner, Pat Berado, Mayor Marino

Absent: Chris Fitzpatrick

Also Present: Kathy Garrett, Regina Flammer, Mike Schneider, Jerry Kastner, Councilman Garrett

Approval of Minutes

Motion by Bob Krysiak, seconded by Bob Baumgartner to approve the May 11, 2016 Regular Meeting Minutes. All in favor.

Motion by Vinnie Busted, seconded by Bob Baumgartner to open the meeting to Regina Flammer, Jerry Kastner, and Mike Schneider. All in favor.

Disconnect List

Regina Flammer discussed the disconnect list, stating the residents have until Friday, August 12th to pay without adding the service fee, and about a handful of residents will come in to pay by then. Disconnects will begin on Monday, August 15th. Currently there are approximately 53 residents on the disconnect list but some of these residences may be empty. Regina said there may be some condos in Falcon Ridge that are empty. Once again she reminds the board that she bills the owner but once the disconnect notice goes out, it also goes to the tenant.

Meter Replacements on Holly Drive

Regina stated that there were three homes left to replace meters and one was empty. She will be moving on to another section and try to do these homes at another time. Most residents were accommodating to get new meters in their homes.

Motion by Bob Baumgartner, seconded by Bob Krysiak to close to Regina Flammer. All in favor.

Mott MacDonald / Water Superintendent

Motion by Bob Krysiak, seconded by Bob Baumgartner to open the meeting to Water Superintendent Jerry Kastner and Road Dept. Foreman Mike Schneider. All in favor.

Water Shortage

Councilman Garrett asked Jerry Kastner if there was a water shortage and he answered no. Jerry said as of August 7th, we were moderately dry and under a water watch according to an email from the DEP. If something comes up, Jerry will be in touch with the Mayor. Our leak detection is scheduled for October and that report will reveal if the Borough is losing water anywhere and if so, repairs will be made. Jerry also advised that NJdrought.org has a great deal of updated information.

Councilman Garrett left on an EMS call

Sewer Flows- April - June 2016

Jerry Kastner said the sewer flows were way below normal. July had some heavy rains and there was no impact on the flows. He did say that if the flows do go up, we will have to take a look at the manholes. There

is a concrete casing surrounding the manhole itself that, over time, settles with the constant flow of traffic over

it, and then acts as a stormwater collector, letting in rain water, thereby our flows go up. This is not a costly repair to make. Mike Schneider added that he has repaired three already; when he notices them, he fixes them.

Compliance Inspection #SCI 160001

On May 10th, Bryan Sharrock of the DEP did an inspection of the Collection / Stormwater Management for the town, going through all the records that Jerry keeps, along with Mike, who keeps records of when and where he washes the trucks.

Asphalt Paving in Falcon Ridge

Mike Schneider said that residents park their vehicles on top of the shut off so he cannot fix or locate the shut offs to repair. Mayor Marino said he spoke to the new property manager who agreed with the Mayor that if we are working in there, we will notify them and if they have work to do, they will also notify us. Mike said that the water shut off repairs in the driveways still have to be done. Mayor Marino asked that Mike contact Melissa of the new management company so that she could contact their residents that we would be working in there and we could do the mark outs, etc. Unfortunately Mike said the builder was not cooperating either. Mayor Marino also went on to say that all management companies needed to be notified when we were going to be doing work in their area and that this was just a courtesy call. Jerry Kastner mentioned that curb boxes should be within the easement not in a driveway. Mayor Marino added that shut offs don't apply to this but for Mike to notify the Building Department if he notices anyone doing work in there and he hasn't been notified.

Generator Contract

Jerry Kastner informed the board the generator contract for R&J Controls expired at the end of June 2016 and he asked the board how they would like to handle the new contract – if they would like to send out proposals. When asked, Jerry said he was very happy with the current company and would like to continue with them. Board discussed going with a one or two year contract, the cost advantage, the disadvantage (not being satisfied with the work), etc.

Motion by Bob Baumgartner, seconded by Bob Krysiak to recommend to the Council to renew the contract of R&J Controls for a one year contract based on their performance.

Jerry Kastner stated that he will add labor and service rates. The price of the contract will remain the same. All in favor.

Booster Station

The shop drawings for the Water Booster Station Emergency Generator and Electrical Improvements were accepted by John Ruschke and will take approximately three months to fabricate. Right now the town is looking at a November install date.

From DEP – Notice of Non Payment and Delinquent Status for 2016 – Lorterdan Hamburg Dev. LLC

Jerry commented on this correspondence that was received from the DEP regarding the clubhouse at the Bluffs at Ballyowen. He informed the board that this is not on us to do; this is a \$200.00 permit renewal fee that they have to submit. Jerry also stated that the DEP will be the enforcement agency, not the Borough, which may take a year or so, but until then, we will take no action.

From DEP – Water Allocation Permit – Renewal

Jerry informed the board that Hamburg has a 16 million gallon monthly diversion permit and has diverted 9 million gallons so far this month.

From DEP – Expired Permit Missing Construction Completion Certification

This has to do with water main projects, etc. and the lack of filing permits. There were two permits that John Ruschke has not filed with the State: one is for a Falcon Ridge water line that is in but not all are hooked up so

it is not complete. Their permit has expired and it is not our responsibility to renew. The other permit is for

the intersection which has been filed and completed but lost somewhere. The permit has been since renewed so no action will be taken on our part.

Motion by Bob Krysiak, seconded by Bob Baumgartner to close to Jerry Kastner and Mike Schneider. All in favor.

Motion by Bob Krysiak, seconded by Bob Baumgartner to go into Executive Session. All in favor.

Individual Cases

36 Bank Street

Motion by Bob Baumgartner, seconded by Bob Krysiak to give 36 Bank Street an extension of payment on the water / sewer bill until August 18th, at which time they will pay cash in full or the water will be turned off the next day. All in favor.

Public Portion

No public in attendance

Correspondence

From DEP – Notice of Non Payment and Delinquent Status for 2016 – Lorterdan Hamburg Dev. LLC

From DEP – Water Allocation Permit – Renewal

From DEP – Expired Permit Missing Construction Completion Certification

SCMUA –Backflow Preventer Physical Connection Permit #1283-WPC130002

List of meter replacements

Adjournment

Motion by Vinnie Busted, seconded by Bob Baumgartner to adjourn the meeting at 8:17 PM. All in favor.

Date Approved 11/2/16

Minutes Released 11/2/16

Kathy Garrett

Kathy Garrett
BPW Secretary