

HAMBURG HISTORIC PRESERVATION COMMISSION MINUTES

Re-Organization

February 24, 2016

The meeting was called to order at 7:00pm. Those present participated in the Flag Salute.

Statement of Certification – This meeting is in compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, Sections 4 and 13, as advertised by Annual Notice.

Oaths of Allegiance: Thomas Graham, PE, Class A Member
John Haig, Class C Member
Robert O'Connor, Class C Alternate Member

Roll Call: Thomas Graham, John Haig, Robert O'Connor and Charles McMickle. Also present was Dan Barr. The Commission professionals were not in attendance. Guy Harby and Marion Wood were not in attendance.

Motion was made by McMickle, second by O'Connor to accept the resignations of Thomas Watts, former Chairman and Randall Cunningham, former Vice Chairman with regret with all in favor.

Re-Organization:

Motion for **Chairman:** Thomas Graham, PE
Motion by McMickle, second by Haig with all others in favor.

Motion for **Vice Chairman:** The Commission opted to table the motion for a Vice Chairman.

Motion for **Commission Secretary:** Wendy Brick.
Motion by McMickle, second O'Connor with all others in favor.

Motion for **Attorney:** Richard Clemack, Esq.
Motion by Chairman Graham, second by Haig with all others in favor.

Motion for **Planner:** Ken Nelson of Nelson Consulting Group
Motion by McMickle, second by Haig with all others in favor.

Motion for **Historical Planner:** Wayne McCabe of McCabe & McCabe.

Motion for **Engineer** appointment: John Ruschke of Mott MacDonald
Motion by Haig, second by Chairman Graham with all others in favor.

Motion for Approval of **Meeting Dates and Time:** Commission discusses holding quarterly meetings rather than monthly meetings. All Meetings begin at 7:00 pm.

Wednesday, February 24, 2016
Wednesday, May 25, 2016

Wednesday, August 31, 2016
Wednesday, November 30, 2016
Wednesday January 25, 2017 (reorganization)

Motion by Haig, second by O'Connor with all others in favor.

Motion for the Historic Preservation Commission **Official Newspaper**: New Jersey Herald and the Sunday New Jersey Herald. Motion by Haig, second by McMickle with all others in favor.

Motion by McMickle, second by O'Connor for approval of March 25, 2015 meeting minutes with all others in favor with the exception of Chairman Graham and John Hiag who a

Motion by O'Connor, second by McMickle to approve bills/vouchers for New Jersey Herald in the amount of \$14.70 with all others in favor with the exception of Chairman Graham and Haig who abstained.

Correspondence:

- a. 2016 Call for Proposals: Building a Place for History: 2016 NJ History and Historic Preservation Conference
- b. Email from State of NJ DEP dated December 15, 2015 regarding CLG Grant Applications due on 1/15/16
- c. Email from State of NJ dated December 22, 2015 regarding Question about demolitions of our CLG Communities
- d. Correspondence from USDA dated January 5, 2016 regarding Applications for Housing Preservation Grants for FY 2016
- e. Email from State of NJ DEP regarding Preservation in Practice: A Primer for Historic Preservation Commissions
- f. Email dated January 15, 2016 from State of NJ regarding continuing education courses.
- g. Email dated January 22, 2016 from J. Kinney re: Spring 2016 courses and workshops

New/Unfinished Business:

- a. Wayne McCabe Photo Report – Mr. McCabe
(Photo Report to be provided at the meeting)
- b. 2016 Certified Local Government Grant Application
- c. 2015 CLG Annual Report
- d. 2014 CLG Annual Report
 - Correspondence addressed to Thomas Watts dated 1/4/16
 - Email dated January 13, 2016 from W. Brick, Commission Secretary to State of New Jersey forwarding 2014 Annual Report.
 - Email received on 1/21/16 from Sarah Scott, Historic Preservation Asst. providing information on training seminars and templates for report
- e. Discussion of projects for 2016

Mr. McCabe was not in attendance in order to address the Commission business.

Motion is made by Haig, second by Chairman Graham to open the meeting to the public at 7:15 pm. Mayor Marino is in attendance. He expresses his gratitude to the current Commission member and to those who resigned for their commitment to the Commission.

Mr. Barr informed the Commission that the report is a work in progress. Additional funding is required to continue the work required for the report.

Discussion continues on the ordinance.

Chairman Graham states for the record that he is employed by Mr. Mulvihill on a number of projects. In the event the Commission has business related to Mr. Mulvihill, it is recommended that Mr. Ruschke cover the meeting to avoid conflict.

A motion is made by Chairman Graham, second by Haig to close the meeting to the public at 7:20 pm with all others in favor.

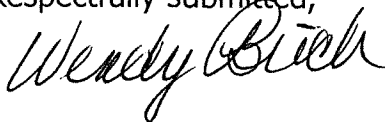
Chairman Graham questions why the meetings were scheduled but then cancelled throughout the year. Mr. Barr informs the Commission that there are presently no projects in the works and the Commission cancelled as a result of the lack of quorum for several meetings.

Mr. Barr discusses the strict requirements under the State of New Jersey's Certified Local Government ("CLG") guidelines. The Commission acts as an ordinance enforcing governing body due to the CLG designation. One of the advantages to being under the CLG is that the Borough is able to apply for grant funds for projects such as the photo report Mr. McCabe is undertaking.

To date, the Borough has designated the Gingerbread Castle, Hamburg Presbyterian Church and the Limekilns as historic properties.

A motion was made at 7:32 p.m. to adjourn the meeting with all in favor.

Respectfully submitted,

A handwritten signature in cursive script that reads "Wendy Brick".

Wendy Brick, Secretary
Hamburg Historic Preservation Commission