

Borough of Hamburg
Property Registration Form
(Vacant, Abandoned and Foreclosed)

Pursuant to Borough of Hamburg Ordinance Chapter 156, entitled Property Registration Program, a Creditor filing a summons and complaint in action to foreclose, as defined therein, shall, in addition to the notice provided to the municipality pursuant to N.J.S.A. 46:10B-51, register the residential or commercial property with the Borough's Property Registration Program as a property in foreclosure.

Property Address: _____

Block _____ **Lot** _____ **Qualifier** _____

Name of Creditor: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____ **Phone:** _____

Filing Date of Foreclosure _____ **Docket #** _____

Court in which Filed _____

The above property has been identified as a "Vacant and Abandoned Property" in accordance with the definition provided in Borough of Hamburg Ordinance Chapter 156. YES NO

Creditor Signature _____

Hereby designating an authorized agent and property manager for the above referenced property.

Designated Authorized Agent – an individual authorized to accept services on behalf of Creditor. Must be in-State and 21 years or older. (Any change to this information must be updated within 10 days of such change (Ord. 156.3:4)

Name of Agent: _____

Agent Address: _____

City : _____ **State:** _____ **Zip:** _____ **Phone:** _____

Name of Property Manager: _____

24 Hour Contact Phone: _____

Annual registration fees shall be due on the day of registration and subsequent annual registration fees shall be due on each yearly anniversary of the initial registration day until property is no longer registered.

Registration/Renewal Fee: _____ **Check #** _____ **Date Submitted:** _____

Submit Form to: Doreen Schott, Borough Clerk
Borough of Hamburg
16 Walkkill Ave.
Hamburg, NJ 07419

Fees:

- \$500 Annually (for any property required to be registered because a summons or complaint in action was filed by Creditor)
- \$2000 Annually – additional per property, if property is vacant and abandoned when foreclosure is filed or becomes so anytime thereafter while the property is in foreclosure.

Questions concerning this form or payment may be directed to the Hamburg Zoning Officer at 973.827.9230 Ext. 4015 or via e-mail to Zoning@hamburgnj.org.