

**HAMBURG BOARD OF HEALTH
RE-ORGANIZATION MEETING MINUTES**

MEETING DATE January 10, 2012

CALL TO ORDER In accordance with the Open Public Meetings Act, with regard to notices, the regularly scheduled Re-Organization meeting of the Hamburg Borough Board of Health was called to order at 10:00 am

ROLL CALL Present – Adams, Kays, Karas, Marino
Absent – Watts

OPEN MEETING
The board secretary administers the Oath to Dot Kays

REORGANIZATION

Chairman

Motion by Karas, second by Kays to nominate Linda Adams as Board Chairman.
Roll call shows all members present in favor.

Vice Chairman

Motion by Adams, second by Marino to nominate Pete Karas as Vice Chairperson.
Roll call shows all members present in favor.

Attorney

Motion by Adams, second by Karas to continue with the services of Richard Clemack for board attorney.
Roll call shows all members present in favor.

Treasurer

Motion by Adams, second by Kays to nominate Paula Marino as Treasurer.
Roll call shows all members present in favor.

Secretary

Motion by Adams, second by Marino to nominate Dot Kays as Secretary
Roll call shows all members present in favor.

Advertising

Motion by Adams, second by Karas to continue with the New Jersey Herald and Sunday Herald as the official Borough Newspaper.
Roll call shows all members present in favor.

Meeting date / time

Motion by Adams, second by Kays to have the Board of Health meet on a quarterly basis, on the second Tuesday of the month. Meeting place and time will be 6:30 p.m. at the Hamburg Municipal Building. The following are the meeting dates for 2012

April 10, 2012
July 10, 2012
October 9, 2012
January 8, 2013 (Re-Organization Meeting)
Roll call shows all members present are in favor.

Approval of Minutes

Motion by Adams, second by Karas to approve the minutes of October 11, 2011

Upon roll call:

Ayes	Adams, Kays, Marino, Karas
Nays	None
Absent	Watts
Abstain:	None

Tom Watts arrives at the meeting. Chairperson Adams administers the Oath of Office to Mr. Watts.

Bills / Vouchers

There are no bills or vouchers for approval .

CORRESPONDENCE

1. Sussex County Log Report for October 2012
2. Sussex County Log Report for November 2012
3. From Sussex County notice of “Conditional Satisfactory” for Grannies Pancake House, will be re-inspected.
4. Notice of violation 30 Circle Drive.

OLD BUSINESS / NEW BUSINESS

Board questions the inspectors on the status of Gencarelli’s Pizza Restaurant. They were originally given approval to open with the condition that they had a specific time frame to replace the existing flooring. Board asked if that had been done. County advised that there are issues pending regarding the floors. There was a minor fire in the building. It appears that the cause of the fire was a gas can located near a stove and a rag on the stove. The owner was not allowed to re-open until the health department went back to inspect. Upon re-inspection the stove was sanitized and properly washed down and they were given a satisfactory by both the Health Department and Fire Official. The owner was also advised on the items that should never be stored by a cooking facility. Kurt will follow up with the initial comments on what the status of the flooring is as that was a condition they had to comply with when they opened.

SANITATION REPORTS

Joe Farinella introduces Kurt Brockbrader from the County. Mr. Brockbrader will be taking over for Mr. Farinella as the inspector for Hamburg.

1. Inspection was done at RJ Corner Deli the received a satisfactory. Needed to respond to the Right To Know . They were given 30 days to complete the necessary paperwork.
2. Granny's Pancake House was inspected and given a "Conditional Satisfactory" and will require a re-inspection.
3. 30 Circle Drive – Public Health Nuisance – Notice of Violation Sent. Complaint and inspection showed the existence or presence of water which mosquito larvae breed or exist.
4. Doc's Rt. 23 – board members discuss various issues relating to this site, question if the re-inspection was ever completed. Board member questions what exactly is inspected when inspections are done. Kurt advises that under the food code they inspect the kitchen, rest rooms, garbage area. There has been some concern that there may be greater issues that need to be addressed such as the flooring. The inspector is asked to follow up on what the status is as from the paperwork provided it does not appear that a follow up inspection took place.
5. Board members and inspectors discuss the process used in identifying problem areas for mosquitoes. Joe Farinella has a package of information which identifies species, spray times, methods used and also advises that the county web site likewise gives all this information. Areas of spray are determined by complaints being called in and the evidence of mosquitoes. The county sets traps and if found that area will be put on the route. Kurt further explains the process of when a complaint is called in regarding a residential property like a pool with sitting water. Many homes are being foreclosed so there is a time frame when it is difficult to ascertain who the actual owner is; many pools are left and then become breeding ponds. When this happens the county will go in with what is called a "brick" it is thrown in the body of water and lasts up to 180 days and it kills any larva. He further advises that these can be purchased for minimal cost locally
6. Board member Tom Watts advised the board that at his Land Use Board meeting there was discussion on odors emanating from the SCMUA plant when driving by. The inspectors advised that the resident must make the complaint by calling 1-877-WARNDEP, this is a 24 hour hot line for any complaint. Joe advises that in the past when a complaint comes in of this nature it is immediately turned over to the state for enforcement or it would be a county agency investigating a county facility. The only way action will be taking is if the odor is present on the specific property of who filed the complaint and the complainant has to be present on the property when it is investigated.
7. Kurt advises the board that there had been difficulty in getting in touch with someone at the Assembly of God Church for inspections and the town was holding the food license. Since then the inspection did take place and all was satisfactory and the food license was released.
8. Board member Marino asked when the last inspections were done on the Fire department kitchen; they were inspected last fall and were to do some renovations to some of the equipment, knowing the financial constraints a volunteer organization is under they will work on possibly a phased in plan for upgrading some of the appliances. They further advise that they have not been able to gain

access to the Pavilion to do an inspection. Council Liaison Sena will forward on that information to the appropriate persons so they can contact the county to set up an inspection for the pavilion. To date the Fire Department Kitchen was given a satisfactory and will work with them on the other issue of slowly upgrading.

CHAIRMAN'S AGENDA

Board members discuss with the county inspectors the log sheets that we receive and advise that they do not give any information as to what the outcome may or may not have been. Board would like to see that as many times there are so many different inspectors inspecting that the present inspector at the meeting is not aware of the status of a situation as he or she may not have been the one to do the initial inspection.

ADJOURN

Motion by Adams, second by Kays to adjourn the meeting. Meeting adjourned at 7:40 p.m..