

**HAMBURG BOARD OF HEALTH
RE-ORGANIZATION MEETING MINUTES**

MEETING DATE January 14, 2014

CALL TO ORDER In accordance with the Open Public Meetings Act, with regard to notices, the regularly scheduled Re-Organization meeting of the Hamburg Borough Board of Health was called to order at 6:30 pm.

- Oaths of office are given to Paula Marino and Megan Sena.

ROLL CALL Present – Adams, Marino, Sena
Absent – Evans - Sweeney

REORGANIZATION

Chairman

Motion by Marino, second by Sena to nominate Linda Adams as Board Chairman.
Roll call shows all members present in favor.

Vice Chairman

Motion by Adams, second by Sena to nominate Paula Marino as Vice Chairperson.
Roll call shows all members present in favor.

Attorney

Motion by Adams, second by Marino to continue with the services of Richard Clemack for board attorney.
Roll call shows all members present in favor.

Treasurer

Motion by Marino, second by Sena to nominate Rachel Evans Sweeney as Treasurer.
Roll call shows all members present in favor.

Secretary

Motion by Adams, second by Marino to nominate Megan Sena as Secretary
Roll call shows all members present in favor.

Advertising

Motion by Adams, second by Marino to continue with the New Jersey Herald and Sunday Herald as the official Borough Newspaper.
Roll call shows all members present in favor.

Meeting date / time

Motion by Adams, second by Sena to have the Board of Health meet on a quarterly basis, on the second Tuesday of the month. Meeting place and time will be 6:30 p.m. at the Hamburg Municipal Building. The following are the meeting dates for 2014

April 8, 2014

July 8, 2014

October 7, 2014

January 13, 2015 (Re-Organization Meeting)

Roll call shows all members present are in favor.

Approval of Minutes

Motion by Adams, second by Marino to approve the minutes of April 9, 2013

Upon roll call:

Ayes Adams, Marino

Nayes None

Absent Evans-Sweeney

Abstain: Sena

Bills / Vouchers

There are no bills or vouchers for approval

CORRESPONDENCE

1. Sussex County Log Report for April, May, June, August, September and October 2013
2. Notification and results of recent Animal Census
3. From Sussex County, Ordinance to amend fees of the Department of Environmental and Public Health Services.

OLD BUSINESS / NEW BUSINESS

SANITATION REPORTS

Chairperson Linda Adams introduces Christine Whitehead as the new county inspector for our town and welcomes her.

Chris advises that most of the inspections done were for food inspections. Chairperson Adams requests that a note be made on the monthly reports indicating if the establishment was satisfactory or not. Chris advises that she can provide that information in the future. She does advise that both the Hamburg Fire Department Pavilion and Craven Thai were satisfactory. Council liaison questions whether the school was inspected and she advises that the school was and it was very good with no issues.

Council liaison also questions whether the "Italian Joint" was open and operational and if it has been inspected. It appears to be closed all the time and the concern is whether food is sitting in the establishment. Chris advises that prior to opening there was an inspection done and it was satisfactory but she would go back as she too noticed that it was always closed.

CHAIRMAN'S AGENDA

Chairperson Linda Adams discusses the Health Fair that was held at Hamburg School and organized by college student Ms. Antel who was doing it as a credit for her studies. She advises that the event itself was fantastic with a great variety of booths set up with

free displays pertaining to public health but, unfortunately not a lot of public attended. It was planned pretty much last minute which could account for the low attendance. Linda herself made a display "cover your sneeze" where children could put together a craft showing the importance of covering your sneeze, doctors attended with tables set up and the county had a display with a germ machine. The board discusses that maybe it is something that could be incorporated into Hamburg Day. Board member Marino will keep it in mind and will look into pulling the two events together for this year's Hamburg Day.

Rabies Clinic was held on December 12, 2013. Councilmember's Mark Sena, Ron Garrett, Clerk Doreen Schott and Deputy Clerk Kathy Garrett attended and ran the clinic. The clinic went extremely well and Mark Sena received a lot of compliments on how well it ran from people attending. Dr. Bingamin was again the veterinary who administered the vaccinations. Board discusses the recent animal census that was completed and the amount of animals the census taker indicated as unlicensed. Clerk explained that we took that list and notified each on there that they had been identified as having an unlicensed animal. Many come in immediately and licensed but it is difficult to get 100% as some will just advise that they do not have any animals. Board discusses possibly having the census done every year as it does help with unlicensed animals.

Council liaison advises that the town renewed its shared service agreement with Wantage Township for Animal Control and Dog Pound Services for the year 2014.

ADJOURN

Motion by Adams, second by Marino to adjourn the meeting. Meeting adjourned at 7:10 p.m..

Doreen Schott, RMC