

HAMBURG BOARD OF PUBLIC WORKS
MEETING MINUTES
March 12, 2014

In accordance with the Open Public Meetings Act with regard to notification of the meeting of the Hamburg Board of Public Works was called to order by Chairman Jerry Truppi at 7:30 PM.

Roll Call: Jerry Truppi, Bob Krysiak, Vinnie Busteded, Chris Fitzpatrick, Bob Baumgartner, Mayor Marino
Absent: Maria Marino
Also Present: Kathy Garrett, Gerald Kastner, Ron Piccolo, Councilman Ron Garrett

Approval of Minutes

Motion by Vinnie Busteded, seconded by Bob Krysiak to approve the minutes of January 8, 2014 Re-Organization Meeting. All in favor. Chris Fitzpatrick abstained.

Motion by Bob Baumgartner, seconded by Bob Krysiak to approve the minutes of January 8, 2014 Regular Meeting. All in favor. Chris Fitzpatrick abstained.

Individual Cases

Motion by Bob Krysiak, seconded by Bob Baumgartner to open the meeting to Individual Cases. All in favor.

Mr. Edwin Brunjes,- E.H. Brunjes+Associates, PC

Mr. Brunjes stated that he was attending on behalf of his client who was in the process of purchasing the property on the corner of Oak Street and Rt. 23 North and interested in constructing a 20,000 square foot professional building. He stated there would be eight (8) tenants with 16 bathrooms. Mr. Brunjes was aware that the property already had 1 EDU and wanted to know about the process to acquire more. He said the applicant lives in Crystal Springs and is in negotiations with the property owners and should know within 30 days. The Board stated that at the present time, due to the constant supervision of the system, the necessary EDUs would be available. Mr. Brunjes was present tonight for the EDU clarification and will return with the property owner when the property is secured. He thanked the Board for their time.

Motion by Bob Baumgartner, seconded by Bob Krysiak to close to Individual Cases. All in favor.

Executive Session

Motion by Bob Krysiak, seconded by Vinnie Busteded to enter into Executive Session. All in favor.
Also in attendance – Regina Flammer.

Discussion on shut-offs, new billing, 85 Falcon Ridge Way.

Motion by Bob Baumgartner, seconded by Bob Krysiak to close to Individual Cases. All in favor.

Motion by Chris Fitzpatrick, seconded by Vinnie Busteded to wait until May to do turn-offs, with the date to be determined. As of March 17th, a \$50.00 service fee will be charged to all unpaid water / sewer bills.

Roll call vote showed all members present in favor.

Motion by Jerry Truppi, seconded by Vinnie Busteded to extend the payment for 85 Falcon Ridge Way until March 21st. Should the payment not be made by that date, the \$50.00 service fee will be charged.

Roll call vote showed all members present in favor.

Water Turn-offs

Board discussed water turn-offs due to non-payment of bills. Turn-offs will be done Monday – Thursday. If the resident comes in at 9 AM to pay and the Road Dept. is able to turn them back on that same day, they are able to do so, even though the Ordinance says the next business day the water would be turned on. If not, then the resident will

have to wait until the next day to be turned on. If the resident pays on a Friday, then they will have to wait until Monday. This will also help alleviate phone calls at home requesting immediate results. All members and staff are in agreement with this.

Hatch Mott MacDonald / Water Superintendent

Motion by Bob Krysiak, seconded by Jerry Truppi to open the meeting to Ron Piccolo and Jerry Kastner. All in favor.

Sewer Flows- October 2013 – January 2014

The sewer flows look good, and although it is a tough time of year with snow melts and precipitation, Jerry Kastner sees nothing unusual with the flow charts that he receives from SCMUA. He will be monitoring them closely for any signs of infiltration.

Updates on projects

The generator at Well #2 and putting in a diesel power generator with fire pumps is part of the 5 Year Plan for this year. Jerry Kastner is waiting for better weather and to make sure we made it through the rough part of the winter months without any water main breaks that we would have to spend money on. Mayor Marino stated that the auditor was unaware of the SCMUA credit coming to the town so that will help us out but we will still need to be conservative. Jerry also is waiting to hear about the budget to make sure we have the money for the project.

CCR Report

The 2014 Consumer Confidence Report will be prepared by Jerry Kastner and Kathy will send it out by June 30, 2014 as required by the State.

Report of Water Use – Memo from Regina Flammer

Jerry Kastner asked for a yearly report from Regina Flammer regarding the amount of water used, the amount of water billed and the amount of cash that is collected and he files the information with a report for the BPU. According to Mr. Kastner, we are nowhere near permitted capacity for the town and well #2 is not included on the report. He did notice there is less water usage so this also means less revenue for the town.

Badger Meter – Renewal service for the Trimble reader and software

Members discussed the need to renew the service contract for the Trimble reader and software for the program for the reading of water meters and agree that it is definitely a worthwhile maintenance agreement to have on such delicate equipment.

Motion by Chris Fitzpatrick, seconded by Bob Baumgartner to approve the service renewal contract for Badger Meters for the Trimble reader and software at a cost of \$1290.00. All in favor.

Kraft Power Contract for Generators

Chris Fitzpatrick stepped down from his place on the dais.

Board discusses the contract with Kraft Power for the ten (10) generators throughout the town. The generators are correct as listed within the contract and the generators have not failed. Jerry Kastner is very happy with their service and stated that the generators are used more than we know. He is recommending that the contract is renewed.

Motion by Vinnie Busteded, seconded by Bob Krysiak to recommend to the Mayor and Council that the Kraft Power Contract for the ten (10) generators is renewed for a one year contract of \$9750.00. All in favor.

Chris Fitzpatrick returned to the dais.

Old Business/New Business

Sewer Billing Corrections

Councilman Ron Garrett explained there were properties in town that were not being billed at the correct EDU usage and this was found during the revaluation; some 2 family homes only had one EDU and should have two and some were not being billed at all. All of this meant lost revenue for the town. So now these property owners were going to receive updated bills reflecting this finding.

On-Line Bill Pay

Councilman Garrett brought up looking into paying water / sewer bills on line. Right now residents can see how much their tax and / or utility bills are on the website but they cannot pay on the website. Residents would use this and maybe it would make the collection of money easier for us. Jerry asked if we could set it up to be a monthly payment. Councilman Garrett was not sure but thought that quarterly would probably be easier to begin with and is working with Regina and the CFO on this. More will be discussed on this.

Motion by Bob Baumgartner, seconded by Vinnie Busted to close to the professionals and Mr. Schneider. All in favor.

Public Portion

None in attendance

Correspondence

None

Adjournment

Motion by Bob Baumgartner, seconded by Bob Krysiak to adjourn the meeting at 8:27 PM. All in favor.

Date Approved _____

Minutes Released _____

Kathy Garrett
Secretary