

**HAMBURG BOARD OF PUBLIC WORKS
MEETING**

November 4, 2015

Open Meeting / Flag Salute / Certification

In accordance with the Open Public Meetings Act, with regards to notices, the regularly scheduled meeting of the Hamburg Board of Public Works is called to order at 7:30 p.m., November 4, 2015.

Roll Call

Present: Chris Fitzpatrick, Vinnie Busted, Bob Krysiak, Bob Baumgartner, Mayor Marino
Also Present: Kathy Garrett, Regina Flammer, Mike Schneider, Jerry Kastner, Councilman Garrett

Approval of Minutes

Motion by Bob Krysiak, seconded by Bob Baumgartner to approve the August 12, 2015 Regular Meeting Minutes. All in favor.

Individual Cases

Motion by Vinnie Busted, seconded by Bob Baumgartner to open the meeting to Individual Cases. All in favor.

Discussion with 5 Michael Court, 172 Falcon Ridge Way, 273 Falcon Ridge Way South.

Motion by Vinnie Busted, seconded by Bob Krysiak to close to Individual Cases. All in favor.

Motion by Bob Baumgartner, seconded by Bob Krysiak to accept the extension of payment for 5 Michael Court to be paid in full by 11/16/15, with the water to be disconnected should payment not be made. All in favor.

Motion by Chris Fitzpatrick, seconded by Bob Baumgartner to accept the payment arrangement for 172 Falcon Ridge Way to be paid in full by 11/13/15, with the water to be disconnected should payment not be made. All in favor.

Motion by Chris Fitzpatrick, seconded by Bob Krysiak to accept the payment arrangement for 273 Falcon Ridge Way South to be paid in full by 11/7/15, with the water to be disconnected should payment not be made. All in favor.

Motion by Vinnie Busted, seconded by Bob Baumgartner to open the meeting to Mike Schneider and Water Superintendent Jerry Kastner. All in favor.

Water disconnections are discussed, with 87 residents on the turn-off list for non-payment of the bill. Next week there will be two working days to turn residents off, a holiday, then two working days before the weekend. Mr. Schneider assured the board that he would put three crews on and would be able to turn off all 87 accounts. All accounts will receive the \$100.00 service charge. Regina Flammer said that everyone on the list received a letter, although the notices did go out a few days late due to unforeseen circumstances.

There were two residents that did not attend tonight also – 30 Vernon Ave and 5 Orchard Street. Ms. Flammer stated that 30 Vernon left a message, wanting to pay half of the bill at the end of this week and the rest the following week. She recommended to not accept as the resident does not follow through as planned.

Motion by Vinnie Busted, seconded by Bob Krysiak to close to Mike Schneider. All in favor.

Motion by Chris Fitzpatrick, seconded by Bob Baumgartner to shut the water off at 30 Vernon Ave. All in favor.

Motion by Chris Fitzpatrick, seconded by Bob Baumgartner to shut the water off at 5 Orchard Street. All in favor.

Motion by Chris Fitzpatrick, seconded by Bob Krysiak to shut off the water for residents on the disconnect list. Mr. Schneider stated that he will start Thursday, November 5th, will turn on those that pay on Friday, before the weekend. He will then continue to turn off on Monday, November 9th until completed. All in favor.

Old Business/New Business

Motion by Jerry Truppi, seconded by Bob Baumgartner to open the meeting to Mike Schneider. All in favor.

Sewer Flows

The sewer flows look good; there was one day that was extremely high, noting to Jerry Kastner that it had to be a fluke in their system, so there was no cause for concern on his part as it was only one day.

VersaProbe Warranty

The VersaProbe warranty, done on a yearly basis, was renewed by Jerry Kastner as it was set to expire at the end of November.

Water Permit

The water permit for the town was renewed by Jerry Kastner and signed by the Mayor and all paperwork has been completed and submitted. The State will do an on-site visit. Mr. Kastner relays the difference between allocating water for the town and bulk sales – interconnections – with other towns / developments and why he is not in favor of it.

Fire pumps at Booster Station

Mr. Kastner discusses the fire pumps at the booster station at Heritage Lakes. The generator will need to be replaced with a 200 watt generator. This is a two year project – 2016 and 2017. He would like to get a scope of work together, talk to Finance about it, and then get Mr. Ruschke involved and go out to bid. This way we would be ready to go by the middle of 2016.

Motion by Chris Fitzpatrick, seconded by Bob Baumgartner for Jerry Kastner to put together a scope of work for the fire pumps at the booster station at Heritage Lakes and give it on the Hatch Mott MacDonald.

Roll Call showed all members present in favor.

R&J Controls

R&J Controls serviced almost all of the generators and most of them needed some work as they have been sitting for a while due to the lack of maintenance. The Fire Dept. generator also needed repair work at a cost of \$500.00 and Mr. Kastner blanketed this will the water dept. He approved all payments.

Mayor Marino asked about if Gary Kays is being used to do the pump readings as there has been a lot of overtime lately. Mr. Schneider said that Jerry Kastner calls him out after hours on projects and Mr. Kastner said that although the State would like to see him here for two hours a day, he puts in a lot of extra hours on maps and reports. He must keep logs for the State and has daily logs by hours.

Curb Stops

The curb stop issue was discussed and the residents on Mulberry Street or Village Drive (both residents received letters) would not allow the Road Dept. on the property to trace out the line to find the curb stop and

also on the shut off list this month, which the town is unable to turn off.

Mr. Kastner discusses an ordinance that is in place in Oakland, which after two attempts to put in a meter at a residence, a new curb stop is put in so that the water can be turned off. Oakland also has a "water service interruption notice" that is sent to the resident that is sent out, giving fair warning that the water will be turned off due to lack of entry to repair the equipment. Jerry Kastner will send this letter to Kathy Garrett along with the ordinance for the Mr. Clemack to review and put into place.

Compliance Letter

Mr. Kastner said the DEP looks at log sheets, records, calibrations for flow meters, etc. All has been in order on his part.

Correspondence to Comet Management

Mr. Schneider commented that this letter was to notify Comet Management that repairs needed to be done and the Road Dept. was not responsible for the damage that was caused when meters were read. No further action is needed.

Meeting time change

Councilman Garrett reminded everyone that the meeting time in January would be changed to 7 pm.

Bills

Chris Fitzpatrick would like to see copies of bills that the water department pays on a monthly basis. Since they are numerous and various people receive and approve, the final decision is that Kathy Garrett will copy the monthly bill list and include with the meeting packet.

Vice Chairman

Councilman Garrett brings up that Jerry Truppi was our Vice Chair and with his temporary leave of absence, this creates a vacancy in the position, which should be filled in case our Chairman should not be able to make the meeting. Chris Fitzpatrick shows an interest and since there are no other nominations, motion by Vinnie Busted, seconded by Bob Baumgartner to nominate Christopher Fitzpatrick as Vice-Chairman of the Board of Public Works while Jerry Truppi is on Temporary Leave of Absence. All in favor.

Hydrant markers

The Fire Dept. used to maintain the markers placed on the hydrants in the winter but now the Road Dept. takes care of it. Mr. Schneider said that approximately 60-70 markers are needed. Fiberglass will not be used as it can be dangerous when hit on impact (should kids get ahold of them).

Motion by Chris Fitzpatrick, seconded by Bob Baumgartner to approve the purchase of the necessary amount of markers for the fire hydrants. All in favor.

Public Portion

None in attendance.

Correspondence

DEP Compliance Inspection #BCI 150001

SCMUA – Proposed FY2016 Rate schedule effective December 1, 2015

SCMUA – Backflow Preventor report

Adjournment

Motion by Chris Fitzpatrick, seconded by Bob Baumgartner to adjourn the meeting at 7:52 PM. All in favor.

Date Approved 1/13/16

Minutes Released 1/13/16



Kathy Garrett
BPW Secretary