

HAMBURG HISTORIC PRESERVATION COMMISSION MINUTES

Re-Organization

January 30, 2020

The meeting was called to order at 7:00 pm. Those present participated in the Flag Salute.

Statement of Certification – This meeting is in compliance with the Open Public Meetings Act, Public Law 1975, Chapter 231, Sections 4 and 13, as advertised by Annual Notice.

Roll Call: Dan Barr, Thomas Graham, Charles McMickle and Art Walton. Absent: Guy Harby. Joyce Oehler, Council Liaison is in attendance. Wayne McCabe was in attendance.

Oath of Allegiance: Tom Graham (Class A) and John Haig (class C) are sworn in at 7:04 p.m.

Re-Organization:

Motion for **Chairman:** Dan Barr

Motion by Graham, second by Haig with all others in favor; Barr abstained.

Motion for **Vice Chairman:** Thomas Graham

Motion by Haig, second by Barr with all others in favor; Graham abstained.

Motion for **Commission Secretary:** Wendy Brick.

Motion by Haig, second by Graham with all others in favor.

Motion for **Attorney:** Richard Clemack, Esq.

Motion by Haig, second by Graham with all others in favor.

Motion for **Planner:** Ken Nelson of Nelson Consulting Group

Motion by McMickle, second by Graham with all others in favor.

Motion for **Historical Planner:** Wayne McCabe of McCabe & McCabe.

Motion by McMickle, second by Graham with all others in favor.

Motion for **Engineer** appointment: John Ruschke of Mott MacDonald

Motion by Graham, second by McMickle with all others in favor.

Motion for Approval of **Meeting Dates and Time:** Commission discusses moving the meetings to the last Monday of each month on the quarterly schedule. All Meetings begin at 7:00 pm.

Monday, January 20, 2020

Monday, April 27, 2020

Monday, July 27, 2020

Monday, November 23, 2020

Monday, January 25, 2021

Wayne McCabe indicates that he serves as President of the Sussex County Historical Society which meets on each of the dates listed. Chairman Barr indicates that we will deal with it as the meeting dates come up.

Motion by Graham, second by Haig with all in favor.

Motion for the Historic Preservation Commission **Official Newspaper**: New Jersey Herald and the Sunday New Jersey Herald.

Motion by Haig, second by Graham with all others in favor.

Meeting Minutes of December 12, 2019: A motion was made by McMickle, second by Walton to approve the minutes of December 12, 2019 with all others in favor and Barr abstaining.

Bills/Vouchers:

No bills are on agenda for payment.

New/Unfinished Business:

No new matters for discussion.

Chairman's Agenda:

Chairman Barr updates the Commission on the Borough's property on Route 23 and the demolition of the existing residence which was in disrepair. The home was formerly known as the Dennis House, for Clifford Dennis, former Superintendent of Schools. This residence was not designated as a historic landmark. The Borough is seeking funds to potentially build a museum on the property.

A motion is made at 7:12 p.m. by Walton, second by Haig to open the meeting to the public, specifically Mayor Marino in order to continue the discussion on the property. Mayor Marino indicates that funding may not be available to build a museum on the property. The governing body will discuss whether retaining the property would be in the best interests of the Borough. The Borough does need a storage space for its historic artifacts.

Chairman Barr indicates the lot is unbuildable. The Commission has no authority over this property since this is not historically designated and as such would not qualify for grant funding.

Mr. McCabe discusses the property and the Commission's role. The Borough can seek grants for architectural plan preparation. All decisions on this property would be made by the Borough Council with some advisement from the Commission and ultimately Land Use Board approval should the property be developed.

Discussion continues on photos, maps and surveys relating to the property in order to determine the age of the prior residence.

Mayor Marino would like the new building to resemble the prior residence.

Chairman Barr indicates the building will need to be ADA Compliant.

Mr. Graham adds that he could make the façade look like it has two stories.

A motion is made at 7:27 p.m. by Graham, second by Haig with all others in favor to open to the public.

Jason Reardon discusses the Borough's upcoming centennial celebration and recommends a time capsule to document life in Hamburg in 2020. Hamburg Plumbing Supply will donate the tube (8" x 10') used to place the items in. The time capsule would be incorporated into Hamburg Day. A larger container (55-gallon drum) is discussed.

Discussion continues on a plaque to mark the spot of the time capsule at the Borough's park.

A motion is made by Haig, second by Walton to dedicate \$100 of the Commission's budget toward the plaque with all others in favor.

A motion is made at 7:36 p.m. by Barr, second by Graham with all other in favor to close to the public.

Brief discussion on the Commission's annual training requirement. Chairman Barr offers to arrange a training session since Mr. McCabe has conflicts with the meeting dates.

A motion is made at 7:38 p.m. to adjourn the meeting with all in favor.

Respectfully submitted,

A handwritten signature in blue ink that reads "Wendy Brick". The signature is written in a cursive, flowing style.

Wendy Brick, Secretary
Hamburg Historic Preservation Commission