

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF HAMBURG HELD ON FEBRUARY 1, 2016 AT THE MUNICIPAL
BUILDING, 16 WALLKILL AVE., HAMBURG, NJ**

CALL TO ORDER:

Mayor Marino called the meeting to order at 7:30 p.m. and opened with a flag salute.

ROLL CALL:

Mayor Marino requested a roll call:

Councilman Law	Councilman Krasnomowitz
Councilman Garrett	Councilman Burd
Councilman Sena	Mayor Marino

Absent: Councilman Barr

Also Present: Doreen Schott
Kathy Garrett
Richard Clemack, Attorney

STATEMENT OF CERTIFICATION:

Clerk will advise:

Adequate notice of this meeting has been provided to the public and the press January 6, 2016 by delivering to the New Jersey Herald and the Sunday Herald and posting at the Municipal Building a copy of the "Annual Notice of Meetings" pursuant the provisions of the "Open Public Meetings Act".

January 1, 2016 Reorganization Meeting Minutes

Motion by Councilman Krasnomowitz, seconded by Councilman Sena to approve the January 1, 2016 Reorganization Meeting Minutes of the Mayor and Council. All in favor. Councilman Law abstained.

January 4, 2016 Regular Meeting Minutes

Motion by Councilman Garrett, seconded by Councilman Law to approve the January 4, 2016 Regular Meeting Minutes of the Mayor and Council.

Roll Call:

Ayes: Burd, Garrett, Krasnomowitz, Law, Sena
Nays: None
Abstain: None
Absent: Barr

January 4, 2016 Executive Session Meeting Minutes

Motion by Councilman Law, seconded by Councilman Garrett to approve the January 4, 2016 Executive Session Meeting Minutes of the Mayor and Council.

Roll Call:

Ayes: Burd, Garrett, Krasnomowitz, Law, Sena
Nays: None
Abstain: None
Absent: Barr

APPROVAL OF BILLS:

Councilman Garrett added a bill to the bill list in the amount of \$36.96 payable to Russell Law for equipment for Rig 1.

Upon the original motion being rescinded, Motion by Councilman Garrett, seconded by Councilman Sena to

add this to the bill list.

Roll Call:

Ayes: Burd, Garrett, Krasnomowitz, Sena
 Nays: None
 Abstain: Law
 Absent: Barr

Motion by Councilman Garrett, seconded by Councilman Burd to open the meeting to the public with regards to the bill list only. All in favor.

Hearing no comments from the public, motion by Councilman Sena, seconded by Councilman Garrett to close to the public. All in favor.

Motion by Councilman Garrett, seconded by Councilman Sena to approve and pay the bill list as presented with addition.

Roll Call:

Ayes: Burd, Garrett, Krasnomowitz, Sena
 Nays: None
 Abstain: Law
 Absent: Barr

RESOLUTIONS:

None

ORDINANCES:

ORDINANCE #01-2016 1st Reading

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40a:4-45.14)

Motion by Councilman Garrett, seconded by Councilman Burd for Attorney Clemack to read the Ordinance by title for the first reading and publication. All in favor.

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40a:4-45.14)

Motion by Councilman Garrett, seconded by Councilman Krasnomowitz to approve the ordinance on first reading and introduction with said ordinance to be published in full with seconded reading scheduled for March 7, 2016. All in favor.

ATTORNEY HOUR:

1.

ENGINEERING:

1. 2015 Road Resurfacing Project – Tilcon New York Inc.

Mayor Marino stated that the Borough received the authorization for the change order for the 2015 Road Resurfacing Project with Tilcon New York Inc. to reflect reduced asphalt pricing for said project.

Motion by Councilman Sena, seconded by Councilman Law to approve the change order for pricing for the 2015 Road Resurfacing Project – Tilcon New York Inc. All in favor.

MAYOR’S AGENDA:

1. 2015 Holiday Decorating Contest Winners

Mayor Marino presented the following contest winners with their certificates and cash award for the 2015 Holiday Decorating Contest:

1st Place – 3 Bluffs Court

2nd Place – 4 Holly Drive

3rd Place – 33 Fairview Drive
Best overall Street – Michael Court
All homeowners were present and thanked the Mayor and Council.

2. Historic Commission Appointments

Mayor Marino appointed the following members to the Historic Commission:

- Tom Graham – as a member to fill the construction seat
- John Haig – as a member to fill the Land Use member seat

Mayor Marino also stated that members are needed to fill vacancies on all boards.

3. Sussex Warren Veteran’s Outpatient Clinic

Mayor Marino is in receipt of correspondence regarding a Sussex and Warren Veteran Coalition to establish a Department of Veteran’s Affairs Community Based Outpatient Clinic here in Sussex County, which states the closest VA hospital in the state of NJ, is located in East Orange, and this is a good distance for the veterans in our counties. Mayor Marino believed this would be a great idea to support.

Motion by Councilman Sena, seconded by Councilman Burd to support the Sussex Warren Veteran’s Outpatient Clinic. All in favor.

4. Senior Citizen of the Year

Mayor Marino submitted the name of Don Decker, of King Cole Road, for the male senior citizen of the year, saying that he has been a member of the fire department for many years, always showing up for calls and driving the fire truck.

COMMITTEE REPORTS

COUNCILMAN BARR

1. POLICE COMMISSIONER

Monthly report for January

The January 2016 monthly report for the Police Department showed 813 calls of service, including 9 arrests, 11 motor vehicle accidents, and 53 motor vehicle summonses issued (ETickets – 53, hard copies – 0).

Director Yahm stated that he checked on the cost of the E-tickets and the officers were right at approximately 800 tickets for the year, and with a three year contract, it will end in the middle of 2017 at which time we will re-evaluate.

Councilman Garrett asked if the department was back at full staff and Mr. Yahm replied that it was. Interviews were continuing with two potential candidates.

Motion by Councilman Law, seconded by Councilman Garrett to close to Director Yahm. All in favor.

2. HISTORIC COMMISSION / HISTORIC SOCIETY

3. SUSSEX COUNTY ECONOMIC DEVELOPMENT PARTNERSHIP

COUNCILMAN KRASNOMOWITZ:

1. OFFICE ADMINISTRATION

2. CONSTRUCTION DEPARTMENT

Monthly report December 2015

The report showed there were 16 permits issued, 0 certificates of occupancy, and 15 certificates of approvals with a total of \$2462.00 collected in fees for the month of December.

3. LAND USE BOARD

Councilman Krasnomowitz stated that the meeting to be held on Monday, February 8th would be to pay bills and look at a resolution.

- 4. INSURANCE**
- 5. OPEN SPACE**

COUNCILMAN BURD

- 1. SOLID WASTE**
- 2. SANITATION AND RECYCLING**
- 3. GRANTS**

Councilman Burd stated that as it gets closer to budget talks, he will once again bring up the surveillance cameras, only downsizing so it will be less costly. The committee consisting of Council members Burd, Garrett, and Sena and Director Yahm will get together for discussion.

4. BOARD OF EDUCATION

The School Board held their re-organization meeting and Robert Jones is president with Sheila Frayko as vice-president. The school is doing a communications survey and would like to have the Borough input and use the website as a way to reach more residents. Board member Matt Christy is in attendance to give a presentation on the issue.

Motion by Councilman Burd, seconded by Councilman Krasnomowitz to open the meeting to School Board member Matt Christy. All in favor.

Mr. Christy stated that the school board is interested in having responses regarding school communications and has a survey to reflect this. All responses go to him directly and so far he has fifty responses. Since he would like more input from Borough residents, Mr. Christy is requesting that the survey is placed on the Borough website. There is a link to the school already on the website in which residents are able to access the survey. Councilman Krasnomowitz asked the time frame for this survey and Mr. Christy responded it is for one month.

Motion by Councilman Burd, seconded by Councilman Krasnomowitz to close to Mr. Christy. All in favor.

Councilman Burd stated that he filled it out in ten minutes. It will be placed on the Home Page of the website.

COUNCILMAN LAW

- 1. COURT**
- 2. FIRE COMMISSIONER AND OEM**

Fire and EMS Monthly Reports

Fire Calls for January:

2 fire; 1 MVA; 3 alarms; 1 smoke condition; 1 smell gas/smoke; 0 traffic cont; 1 assist EMS; 0 stand-by; 0 medi-vac; 1 public service; 0 cancelled en-route. Mutual Aid - 0. Total calls for the year – 10.

EMS calls

Report not available

2016 Parade Events

The following parades were submitted for 2016 by the Fire Dept.: St. Patrick's Day – March 19th in Newton; Memorial Day – May 30th at North Hardyston Cemetery and then at the Hamburg Monument; Port Jervis – July 9th; Liberty State Park – September 11th; County Parade in Sussex – October 8th. For all parades and events, the fire dept. is requesting to take the chief's vehicle and either a pumper or rescue truck. The chief

would arrange for mutual aid in case of fire calls.

Mayor Marino stated Liberty State Park was far to go for a picture but will open to the fire chief in the public portion for his comments. He mentioned he would rather see the department attend the services at Sussex County. More will be discussed under the Public Portion.

Motor Vehicle Accident Reporting Procedures

As submitted.

3. NEWSLETTER

COUNCILMAN GARRETT

1. BUILDING AND GROUNDS

2. WATER QUALITY

3. BOARD OF PUBLIC WORKS

Councilman Garrett relayed that a non-compliance notice was received from the DEP regarding a water test but Mr. Kastner discovered that it was due to a lab error that the notice was received so the issue has been resolved.

Councilman Garrett met with Mr. Kastner at the booster station on Bank Street and Mr. Kastner showed him the many problems that are going on there and an emergency generator needs to go to that station immediately. More will be discussed at the upcoming BPW meeting.

COUNCILMAN SENA

1. FINANCE / TAX DEPARTMENT

The Tax Collector's report for December 2015 showed at total of \$272,133.30 being collected.

Motion by Councilman Sena, seconded by Councilman Garrett to accept the resolution of tax overpayment refund for Block 17 Lot 18 (C2212) in the amount of \$1697.89. All in favor.

Motion by Councilman Sena, seconded by Councilman Garrett to accept the resolution to redeem third party tax sale certificate # 15-015 in the amount of \$2377.92. All in favor.

2. ROAD DEPARTMENT

The Road Dept. did a great job with the past snow storm. Councilman Sena did not hear of any complaints nor did he receive any and he thanked Mike Schneider and his department. There is 125 ton of salt on hand. There are no machinery issues or personnel issues. Councilman Sena will talk with Mr. Schneider before the budget talks about any concerns in the department.

3. BOARD OF HEALTH

Board of Health had their re-organization meeting on January 12th and Linda Adams is the chairperson, Paula Marino is vice-chair, Megan Sena is secretary and George Alpaka is treasurer and the board meets quarterly at 6:30 pm. Granny's Pancake House was discussed and the new pet store has a few violations that need to be corrected.

4. RECREATION

Recreation had their re-organization meeting on January 19th and Lisa Abrahams is the chairperson with Joyce Oehler as the vice-chair. There are eight clinics scheduled for the spring session along with a Family Swim Fun at the YMCA on March 5th and a night at Skylands Ice World on March 30th. Hamburg Day will be held August 21st from 12 noon to 4 pm. The community enhancement donations were discussed with a maximum donation being \$150.00.

PUBLIC PORTION:

Motion by Councilman Law, seconded by Councilman Sena to open the meeting to the public for any questions or comments they might have with regard to the good and welfare with the Borough. All in favor.

Joyce Oehler – EMS Captain – apologized for not getting in the EMS call report and said there were over 50 calls for the month.

Jackie Espinosa – JCP&L – said that sometime in June or July they would be doing the tree trimming by the transmission lines near the substation. She also advised that on May 1st, the Chamber of Commerce would be holding the Sussex County Day again at the Sussex County College in Newton and encouraged all to attend and participate.

Jamie McCurry – Fire Chief – stated the date for the County Parade is October 1st with the 2nd being the rain date. Mr. McCurry stated taking the truck to Liberty State Park on September 11th would be a one-time trip, that to have a picture of the truck on the wall in the fire house with the 911 background would be a morale booster for the department. One truck only (the International) would be taken with 4-5 members on it. Mr. McCurry also mentioned that the Borough received a grant in the amount of \$30,000.00 for the rescue equipment. He has also submitted two more grants.

Motion by Councilman Law, seconded by Councilman Sena to close to the public. All in favor.

EXECUTIVE SESSION RESOLUTION:

Attorney Clemack offered the following resolution to enter into executive session later this evening.

WHEREAS, the Mayor and Council of the Borough of Hamburg find it necessary to enter into executive session for the reasons hereafter cited:

1. Personnel / Performance Review – Rice notice given

WHEREAS, N.J.S.A. 10:14012(b) of the Open Public Meetings Act provided for matters of this nature to be discussed in closed session; and

WHEREAS, the minutes of the closed session be taken and made available to the Public upon conclusion of the matter;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council advises the public that formal action may be taken later this evening on the matters discussed in closed session or on other matter.

Motion by Councilman Krasnomowitz, seconded by Councilman Burd to accept the resolution as given. All in favor.

Motion by Councilman Garrett, seconded by Councilman Law to enter into Executive Session at 8:05 pm. All in favor.

Discussion on Personnel / Performance Review – Rice notice given.

Motion by Councilman Law, seconded by Councilman Burd to return to the Regular Meeting. All in favor.

Motion by Councilman Law, seconded by Councilman Sena to approve the parade list as submitted and to approve one truck only to go to Liberty State Park on September 11 for pictures. All in favor.

Motion by Councilman Law, seconded by Councilman Sena to approve the motor vehicle accident procedure form as presented. The department heads are to have employees to sign this form within 30 days and it will be kept in their personnel file. The Clerk is to receive a form from the department heads with their signatures. All in favor.

Discussion regarding Ogdensburg and the daytime coverage: they solved the issue within two months by

going with a paid service with St. Clare's.

CORRESPONDENCE (Parenthesis indicate correspondence already copied and the date it was copied to Council)

1. From DEP correspondence Annual Fee Report and Assessment of Fees (1/15/2016)
2. Notice of Important Update – Mandatory Electronic Reporting Starting 12/21/16 – NJPDES Stormwater and Surface Water Permittees (1/15/16)
3. Correspondence from Blue Sky Tower regarding solicitation for cell site leases. (1/15/16)
4. Notice of action to foreclose 38 Village Drive (1/15/16)
5. Correspondence from USDA regarding Housing Preservation Grants 2016 (1/15/16)
6. Sussex County Planning Board Minutes – December 2015 (1/15/16)
7. From Weiner Lesniak information regarding Declaratory Judgement for Mount Laurel Compliance (1/15/16)
8. Notice of pending foreclosure 120 Heritage Lane Block 17, Lot 18 (C0215) (1/25/16)
9. FY 2016 Drinking Water Priority System, from DEP Notice of Public Comment (1/25/16)
10. From State of NJ notice of non-compliance Gingerbread Castle Road. (1/16/16)
11. Sussex County Water Quality Management Advisory Minutes. (1/27/16)
12. JCPL proposed increase in company's rider RRC (1/29/16)

ADJOURNMENT

Motion by Councilman Law, seconded by Councilman Burd to adjourn the meeting. All in favor.

Date Approved: 3/16/14

Date Released: 3/16/14



 Doreen Schott, RMC
 Municipal Clerk

Submitted by Kathy Garrett