

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF HAMBURG HELD ON MAY 16, 2016 AT THE MUNICIPAL BUILDING,
16 WALLKILL AVE., HAMBURG, NJ**

CALL TO ORDER:

Mayor Marino called the meeting to order at 7:30 p.m.

SALUTE TO THE FLAG:

ROLL CALL:

Mayor Marino shall request a roll call:

Councilman Barr

Councilman Law

Councilman Krasnomowitz

Councilman Garrett

Councilman Burd

Mayor Marino

Absent: Councilman Sena

Also Present: Doreen Schott

STATEMENT OF CERTIFICATION:

Clerk will advise

Adequate notice of this meeting has been provided to the public and the press January 6, 2016 by delivering to the New Jersey Herald and the Sunday Herald and posting at the Municipal Building a copy of the "Annual Notice of Meetings" pursuant the provisions of the "Open Public Meetings Act".

ORDINANCE:

ORDINANCE #02-2016 1st Reading

CAPITAL ORDINANCE PROVIDING FOR A SECURITY SYSTEM AND ASSOCIATED SET UP REQUIREMENTS, FIREHOUSE PAVING, NEW COURT FRONT DOOR, OVERSEALING PENNYROCK AND VARIOUS BUILDINGS/ GROUNDS AND ROAD IMPROVEMENTS AS NEEDED IN THE BOROUGH OF HAMBURG, IN THE COUNTY OF SUSSEX, NEW JERSEY, APPROPRIATING \$115,000. THEREFORE FROM THE CAPITAL IMPROVEMENT FUND OF THE BOROUGH, TO PAY FOR THE COST THEREOF.

Motion by Councilmember Barr, seconded by Councilmember Garrett to read the Ordinance by title for the first reading and publication. All in favor

CAPITAL ORDINANCE PROVIDING FOR A SECURITY SYSTEM AND ASSOCIATED SET UP REQUIREMENTS, FIREHOUSE PAVING, NEW COURT FRONT DOOR, OVERSEALING PENNYROCK AND VARIOUS BUILDINGS/ GROUNDS AND ROAD IMPROVEMENTS AS NEEDED IN THE BOROUGH OF HAMBURG, IN THE COUNTY OF SUSSEX, NEW JERSEY, APPROPRIATING \$115,000. THEREFORE FROM THE CAPITAL IMPROVEMENT FUND OF THE BOROUGH, TO PAY FOR THE COST THEREOF.

Mayor Marino advises that this ordinance is for the capital improvements that were discussed at budget time. This ordinance will cover the security system, over sealing in the pennyrock area,

court house door, fire house apron and various buildings / grounds.

Motion by Councilmember Barr, seconded by Councilmember Burd to approve the ordinance on first reading and introduction with said ordinance to be published in full with second reading scheduled for June 6, 2016.

Roll Call:

Ayes: Barr, Krasnomowitz, Burd, Garrett, Law

Nays: None

Abstain: None

Absent: Sena

RESOLUTION:

Resolution # 2016-25 – Volunteer Rescue Squad Certification

Mayor advised that this a requirement from the State of NJ Motor Vehicle Commission for all emergency passenger vehicles to have PVT plates.

**RESOLUTION OF THE BOROUGH OF THE MAYOR AND COUNCIL
BOROUGH OF HAMBURG**

VOLUNTEER RESCUE SQUAD CERTIFICATION

2016-25

WHEREAS, the State of New Jersey Motor Vehicle Commission has implemented the “Passenger Vehicle Transportation (PVT) Initiative; and

WHEREAS, the Passenger Vehicle Transportation (PVT) Initiative is part of the State of New Jersey’s effort to become more business friendly by providing a clearer picture to law enforcement and to the public; and

WHEREAS, this initiative creates seven (7) new vehicle plates and PVT vehicles will be required to be registered with special service-specific license plates.

BE IT RESOLVED, the Borough of Hamburg certifies that the Hamburg Borough Volunteer Emergency Medical Service (EMS) squad provides Basic Life Support Services to the municipality.

BE IT FURTHER RESOLVED, that the Borough of Hamburg certifies that the ambulance and ambulance equipment used by the members of the EMS squad are qualified to perform emergency medical services as prescribed under N.J.S.A. 27:5F-13.1 through 27:5F-27

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council of the Borough of Hamburg at the May 16, 2016 Meeting.

Doreen Schott, RMC
Municipal Clerk

Motion by Councilmember Barr, seconded by Councilmember Law to accept Resolution # 2016-25.
All members present in favor.

Mayor:

Finance Department – The following people were interviewed for position in the finance department. Dawn Babcock – CFO Position

Maria Mascuch – Treasurer Position

Mayor Marino advises that a committee of himself, Councilmembers Krasnomowitz and Sens, CFO and Clerk met with many applicants and recommend the above for the positions stated.

**RESOLUTION OF THE BOROUGH OF HAMBURG
CFO POSITION
2016-26**

BE IT RESOLVED, by the Mayor and Council of the Borough of Hamburg that Dawn Babcock was hired as the Borough of Hamburg Certified Finance Officer (CFO); and

BE IT RESOLVED, that the position of CFO will be part time, flexible hours, with a salary of \$17,000.00 annually; and

BE IT FURTHER RESOLVED that the position for part time CFO will become effective May 16, 2016

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council of the Borough of Hamburg at the May 16, 2016 Mayor and Council Meeting.

Doreen Schott, RMC
Municipal Clerk

**RESOLUTION OF THE BOROUGH OF HAMBURG
TREASURER POSITION
2016-27**

BE IT RESOLVED, by the Mayor and Council of the Borough of Hamburg that Maria Mascuch was hired as the Borough of Hamburg Treasurer to the finance department ; and

BE IT RESOLVED, that the position of Treasurer will be part time, Monday through Friday, 9:00 AM to 3:00 PM with a salary of \$37,000.00 annually; and

BE IT FURTHER RESOLVED that the position for part time treasurer will become effective May 23, 2016

CERTIFICATION

I hereby certify the foregoing to be a true copy of a resolution adopted by the Mayor and Council of the Borough of Hamburg at the May 16, 2016 Mayor and Council Meeting.

Doreen Schott, RMC

Municipal Clerk

Motion by Councilmember Burd, seconded by Councilmember Krasnomowitz to accept Resolution # 2016-26 and Resolution # 2016-27 authorizing the hiring of Dawn Babcock, CFO and Maria

Mascuch, Treasurer.

Roll Call

Ayes: Barr, Burd, Krasnomowitz, Garrett, Law

Nays: None

Abstain: None

Absent: Sena

Board of Public Works**Maintenance on the Water System- Northeast Water Technology**

Mayor and Council are in receipt of correspondence from the Hamburg Board of Public Works Department recommending that the Mayor and Council approve Northeast Water Technology to perform leak detection on the sewer system for any infiltration. The work would be done in October 2016. Council discusses that this a process that we do every 5 years; is part of our 5 year plan and is a preventative measure which has proven to be beneficial to the borough to detect problems if any early on.

Motion by Councilmember Garrett, seconded by Councilmember Burd to authorize Northeast Water Technology to perform leak detection on the sewer system in October 2016. All members present in favor.

Discussion on Recreation Field Use

Town received an inquiry regarding the use of the recreation / park area for a birthday party. Mayor and Council clarify that the area can be used by anyone but cannot be reserved. The pavilion and playground are available for use but any one area cannot be closed to another person if they want to use it. It is all first come, first serve. Council goes on to further discuss that if the area is used for a private party they may not bring in any type of bounce house, petting zoo, grills or anything of the like. Council also discusses the use of supplying bags as the park is carry in, carry out.

Fire Chief Vehicle

Councilmember Law advises that they have found a used vehicle for the Fire Chief. The vehicle is a 2013 Ford Escape, 52,000 miles, One year bumper to bumper warranty, all new tires. Total cost is \$15,408.00 which is \$92.00 under the borough budget which is to be put in the fire department budget

Motion by Councilmember Law, seconded by Councilmember Barr to authorize the purchase of the 2013 Ford Escape from Magarino Ford, Sussex NJ in the amount of \$15,408.00.

Roll Call

Ayes: Barr, Krasnomowitz, Law, Burd, Garrett
 Nays: None
 Abstain: None
 Absent: Sena

EXECUTIVE SESSION RESOLUTION:

Attorney Clemack will offer the following resolution to enter into executive session later this evening.

WHEREAS, the Mayor and Council of the Borough of Hamburg find it necessary to enter into executive session for the reasons hereafter cited:

1.

2.

WHEREAS, N.J.S.A. 10:14012(b) of the Open Public Meetings Act provided for matters of this nature to be discussed in closed session; and

WHEREAS, the minutes of the closed session be taken and made available to the Public upon conclusion of the matter;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council advises the public that formal action may be taken later this evening on the matters discussed in closed session or on other matter.

PUBLIC PORTION:

Motion by Councilmember Garrett, seconded by Councilmember Burd to open the meeting to the public for any questions or comments they might have with regard to the good and welfare of the Borough.

Jamie McCurry – Fire Chief advises that the old fire chief car will be part of the auction the town is doing. The fire department will have a demo tomorrow night at the pavilion on the new equipment received. Fire Chief also advises that members were present for a public announcement that Fire House Sub grant helped in the purchase of the equipment which they had there for public to see.

Motion by Councilmember Burd, seconded by Councilmember Garrett to close the meeting to the public. All members present in favor.

Councilmember Law advises that there was a demo from one company on the electric stretchers and another company was going to give one. He will confirm the date if any member would like to attend. Councilmember Garrett asks if EMS Captain was correct with her estimate of \$30,000.00 per unit. Councilmember Law advises yes, and he confirms that the EMS gear has been ordered. Mayor Marino advises that the committee will be meeting with the FOP in the near future and will discuss at the June 6th meeting. He also advises that there was an odor issue at Falcon Ridge which came to the attention of Gerald Kastner, upon inspection it was determined it was a homeowner issue not a borough issues and the management company was notified. The management company notified the Mayor that the owner was dumping construction debris. Clerk will contact property maintenance officer and Sussex County Health Department. Councilmember Law also advises that now with the nicer weather he is seeing that there is dumping starting again on the RR tracks, he will advise Police Director to have the officers watch the area. He also advised he may contact the SLAP program to schedule a cleanup.

ADJOURNMENT

Motion by Councilmember Krasnomowitz, seconded by Councilmember Burd to adjourn the meeting.

Meeting adjourned at 8:00 pm

Date Approved: 6-6-16

Date Released: Doreen Schott
6-6-16

Doreen Schott

Doreen Schott, RMC
Municipal Clerk