

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF HAMBURG HELD ON NOVEMBER 7, 2016 AT THE MUNICIPAL BUILDING, 16 WALLKILL AVE., HAMBURG, NJ

CALL TO ORDER:

Mayor Marino called the meeting to order at 7:30 p.m. and opened with a salute to the flag.

ROLL CALL:

Mayor Marino requested a roll call:

Councilman Law	Councilman Krasnomowitz
Councilman Garrett	Councilman Burd
Councilman Sena	Mayor Marino

Absent: Councilman Barr

Also Present: Doreen Schott
Kathy Garrett
Richard Clemack, Attorney

STATEMENT OF CERTIFICATION:

Clerk will advise:

Adequate notice of this meeting has been provided to the public and the press January 6, 2016 by delivering to the New Jersey Herald and the Sunday Herald and posting at the Municipal Building a copy of the "Annual Notice of Meetings" pursuant the provisions of the "Open Public Meetings Act".

October 3, 2016 Regular Meeting Minutes

Motion by Councilman Garrett, seconded by Councilman Law to approve the October 3, 2016 Regular Meeting Minutes of the Mayor and Council.

Roll Call:

Ayes:	Krasnomowitz, Burd, Law, Garrett, Sena
Nays:	None
Absent:	Barr
Abstain:	None

October 3, 2016 Executive Session Meeting Minutes

Motion by Councilman Law, seconded by Councilman Sena to approve the October 3, 2016 Executive Session Meeting Minutes of the Mayor and Council.

Roll Call:

Ayes:	Krasnomowitz, Burd, Law, Garrett, Sena
Nays:	None
Absent:	Barr
Abstain:	None

APPROVAL OF BILLS:

As there are no additions or deletions to the bill list, motion by Councilman Garrett, seconded by Councilman Sena to open the meeting to the public with regards to the bill list only. All in favor. Hearing no comments from the public, motion by Councilman Garrett, seconded by Councilman Law to close to the public. All in favor.

Motion by Councilman Law, seconded by Councilman Burd to approve and pay the bills as presented.

Roll Call:

Ayes: Krasnomowitz, Burd, Law, Garrett, Sena
 Nays: None
 Absent: Barr
 Abstain: None

ORDINANCE

None

RESOLUTIONS:

2016-45 – Cancel Current Appropriation Balance and set up Reserve - \$40,000.00 Shared Service EMS

Motion by Councilman Law, seconded by Councilman Burd to approve Resolution #2016-45 – Cancel Current Appropriation Balance and set up Reserve - \$40,000.00 Shared Service EMS.

Mayor Marino stated that this is a special line item for improvements, to purchase items and for broad appropriations.

All in favor.

2016-46 – Transfer Resolution

Motion by Councilman Garrett, seconded by Councilman Law to approve Resolution #2016-46 – Transfer Resolution.

Mayor Marino stated that a few transfers needed to be made due to insufficient funds in those specific accounts.

All in favor.

ATTORNEY HOUR:

1. Attorney Clemack informed the Council that there are four cases in tax court, mentioning Grey Elephant and Plaza 23. He also mentioned a disabled person filed an appealed before the tax board. A liquor license is being reviewed by ABC but the owners did not file any exceptions and now are waiting a decision.

EXECUTIVE SESSION RESOLUTION:

Attorney Clemack offered the following resolution to enter into executive session later this evening. WHEREAS, the Mayor and Council of the Borough of Hamburg find it necessary to enter into Executive session for the reasons hereafter cited:

1.

WHEREAS, N.J.S.A. 10:14012(b) of the Open Public Meetings Act provided for matters of this nature to be discussed in closed session; and

WHEREAS, the minutes of the closed session be taken and made available to the Public upon conclusion of the matter;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council advises the public that formal action may be taken later this evening on the matters discussed in closed session or on other matter.

No Executive Session

ENGINEERING:

MAYOR'S AGENDA:

1. Crossing Guard

Mayor Marino discussed raising the rates of the crossing guards as the rate of pay that is offered here is low in comparison to neighboring towns – it is less than \$20.00 a day. More will be discussed.

COUNCILMAN BARR

Report given by Mayor Marino

1. POLICE COMMISSIONER

Motion by Councilman Sena, seconded by Councilman Krasnomowitz to open the meeting to Police Director Wayne Yahm. All in favor.

Monthly report October 2016

Monthly report for October

The October 2016 monthly report for the Police Department showed 920 calls of service, including 3 arrests, 19 motor vehicle accidents, and 49 motor vehicle summonses issued (ETickets – 49, hard copies – 0).

Director Yahm stated the LEAD program at the Hamburg School will start again in December and run for 16 weeks, ending in May 2017. Sergeant Barzca did a Halloween presentation at the school which went over great with the kids.

The radio antenna had to be fixed at a cost of \$5000.00, along with the repeater, at no cost, but this was included in the police budget. Northeast Communications is the company that was called to make the repairs.

Mr. Yahm applied for the COPS grant for the money for another officer but did not make the 1st wave of approved applications. He is hopeful for approval on the 2nd and final cut.

With respect to the crossing guards, Mr. Yahm has received more applications, with 3-4 people with backgrounds pending. He is also hopeful with the new pay upgrade that this will be helpful.

There is a new bail procedure and our officers are 100% compliant. Councilman Law mentioned the Judge and Court Administrator as being compliant with training but Mr. Yahm was unsure if they were. Ms. Coan will most likely need to purchase an iPad for bench warrants, etc.

Councilman Sena discussed the crossing guard pay. Discussion entailed comparing the daily rate of a guard and the head guard with other towns. After some discussion and wanting to bring the pay comparable, an increase will be offered.

Motion by Councilman Garrett, seconded by Councilman Sena to close to Director Yahm. All in favor.

Motion by Councilman Sena, seconded by Councilman Garrett to raise the pay for crossing guards to \$13.00 a session, with the head guard receiving \$15.00 per session, effective immediately. All in favor.

Recommendation: Crossing Guard Position – Stacy Reardon. Background check complete.

An application was received from Stacy Reardon for a crossing guard position. Her background and medical have been completed and are acceptable.

Motion by Councilman Garrett, seconded by Councilman Law to approve Stacy Reardon as a crossing guard. All in favor.

COUNCILMAN KRASNOMOWITZ:

2. CONSTRUCTION DEPARTMENT

Monthly report September 2016

The report showed there were 18 permits issued, 1 certificates of occupancy, and 15 certificates of approvals with a total of \$3016.00 collected in fees for the month of September.

October 2016

The report showed there were 14 permits issued, 1 certificates of occupancy, and 20 certificates of approvals with a total of \$1597.00 collected in fees for the month of October.

3. LAND USE BOARD

The meeting on Monday, November 14th is basically to pay bills. The cell tower application has been postponed until December.

Zoning Report

Councilman Garrett said the metal drain across the entrance to the 7-11 keeps shifting and now has an 18 inch gap in it, making it a dangerous situation for anyone walking and possibly falling in. Councilman Krasnomowitz will notify the zoning officer.

4. INSURANCE

2017 Resolution Appointing Commissioner

Motion by Councilman Krasnomowitz to appoint George Moreville as Risk Management Consultant for the Borough of Hamburg for the year 2017. All in favor.

2017 Resolution Appointing RMC and RMC Agreement

Motion by Councilman Garrett, seconded by Councilman Law to appoint Rich Krasnomowitz as Fund Commissioner and Doreen Schott as alternate Fund Commissioner for the year 2017.

Roll Call:

- Ayes: Burd, Law, Garrett, Sena
- Nays: None
- Absent: Barr
- Abstain: Krasnomowitz

COUNCILMAN BURD

Councilman Burd stated he attended the Mountain Murals presentation that Stefanie Jasper put on at her home on LimeKiln Road. He said he was impressed by how free spirited and creative those that participated were and what they had to offer. He said they were always looking for volunteers to help with their presentations, but again, he was very impressed.

COUNCILMAN LAW

2. FIRE COMMISSIONER AND OEM

Fire Report - October

2 fire; 6 MVA; 0 alarms; 0 smoke condition; 1 smell gas/smoke; 0 traffic cont; 0 assist EMS; 1 stand-by; 0 medi-vac; 0 public service; 0 cancelled en-route. Mutual Aid – into Franklin – 1; into Sussex - 1 Total calls for the year- 111. Total man hours for the year: 1000.

EMS Report - October

1 fire; 5 MVA; 0 alarms; 9 medical; 2 trama; 1 mental health; 8 stand-by; 0 community service; 2 cancelled en-route. Mutual Aid – into Hardyston – 8; into Franklin – 2; into Vernon – 2; into Sussex – 2. Total calls for the year- 466. Total man hours for the year: 1522.

Councilman Law stated the Council was in receipt of a Tricky Tray and 50/50 application for the Hamburg Vol Fire Dept. to be held on November 26, 2016. All paperwork is in order and fees have been paid.

Motion by Councilman Law, seconded by Councilman Krasnomowitz to approve Raffle # 559 -Tricky Tray and Raffle # 560-50/50 for the Hamburg Vol Fire Dept. All in favor.

Fire Department Membership Applications:

Motion by Councilman Law, seconded by Councilman Sena to approve the applications for Richard Padgett and James Vanlenten for the Fire Department. Background check and medical received and were acceptable.

Councilman Garrett informed all members that these members will not be able to drill, train, etc. until they receive a line number which is upon State approval, taking 1-2 weeks.

All in favor.

EMS Membership Application:

Motion by Councilman Law, seconded by Councilman Krasnomowitz to approve the applications for Philippa Bowles, Clarisse Ramirez, and Rachael Brennan for EMS membership. Background check and Medical received. All in favor.

3. NEWSLETTER

Information is requested by November 28th.

COUNCILMAN GARRETT

1. BUILDING AND GROUNDS

Councilman Garrett stated that the paving in front of the Fire Dept. is done and looks great. The Road Dept. also did line stripping in front of the bay doors by EMS which is helpful in backing up the ambulances.

Councilman Garrett said he would be looking into the bills for the port-a potty at the rec fields and the cleaning company for the Borough buildings as they seemed high.

2. BOARD OF PUBLIC WORKS

Recommendation from BPW Extend Versa Probe Warranty December 2016 through November 2017. Cost \$403.00.

Councilman Garrett presented a recommendation from the BPW for the extended warranty from Northrop Grumman for the VersaProbe equipment that is used with reading the Badger meters is due for renewal at a cost of \$403.00, which would cover the warranty period of December 2016 thru November 2017.

Motion by Councilman Garrett, seconded by Councilman Law to accept the recommendation of the BPW for the VersaProbe warranty at \$403.00 to cover the warranty period of December 2016 thru November 2017. All in favor.

Councilman Garrett said we are in a drought warning now, meaning the DEP has the authority to monitor and direct utilities where to "feed" water. Hamburg is in good shape as we are ground water (due to our wells) and not surface water (reservoirs).

The generator for the booster station should be ready within the next month.

COUNCILMAN SENA

1. FINANCE / TAX DEPARTMENT

The Tax Collector's report for September showed a total of \$244,947.34 being collected.

Motion by Councilman Sena, seconded by Councilman Garrett to accept the resolution to refund for water and sewer for 124 Heritage Lane in the amount of \$245.87. All in favor.

Motion by Councilman Sena, seconded by Councilman Garrett to accept the resolution to redeem third party Tax Sale Certificate # 13-002 in the amount of \$59,589.42. All in favor.

2. ROAD DEPARTMENT

The Road Dept. continues to pick up leaves and grass on Monday and Friday and sometimes every day as there is so much of it; this will terminate at the end of November. The sanders and plows are ready also for the winter.

Councilman Burd asked about the micro paving in Penny Rock, saying that he received a lot of bad feedback about it. Mayor Marino also stated that it was not as he expected but was advised that it will look better as time goes. There was concern mentioned about when the plows hit it in the winter and wondered how the road would hold up.

3. BOARD of HEALTH

The Board of Health meeting was held on October 11th without County representation. A rabies clinic will not be held this year in Hamburg.

2017 Shared Service – Animal Control Officer and Municipal Dog Pound Facility with Wantage Township

Council is in receipt of the 2017 Shared Service – Animal Control Officer and Municipal Dog Pound Facility with Wantage Township. Services for 2016 cost \$11,520. with services for 2017 reflecting a 2% increase, making it a total of \$11,750.00.

Motion by Councilman Sena, seconded by Councilman Law to accept the 2017 Shared Services with Wantage Township for Animal Control Officer and Municipal Dog Pound Facility at a cost of \$11,750.00.

Roll Call:

- Ayes: Krasnomowitz, Burd, Law, Garrett, Sena
- Nays: None
- Absent: Barr
- Abstain: None

4. RECREATION

The Trunk or Treat was held on October 29th at the rec fields with approximately 75-80 kids and was very successful. The clinics at the school are ongoing. Breakfast with Santa will be held December 10th at the fire house. Recreation made a donation to the Hamburg PTA tricky tray that will be held in November. In March, rec will be holding a family swim at the YMCA. Skylands Ice World made a presentation on the programs they offer.

PUBLIC PORTION:

Motion by Councilman Garrett, seconded by Councilman Law to open the meeting to the public for any questions or comments they might have with regard to the good and welfare with the Borough. All in favor.

Jackie Espinosa – JCP&L – the tree trimming is almost complete and they are now going on Rt. 94. There was an issue on Gingerbread Castle Road with the well house but her information does not match what is on record so she will check into it further. Councilman Garrett said the wires look old but the electric is always going out on it, adding that we have spent a lot of money on it with personnel being on site, waiting for the electric crew to show. Ms. Espinosa added that she will look further into the matter.

Mike Schneider – Road Dept. Foreman – Mayor Marino asked Mr. Schneider if he knew the micro paving in Penny Rock was going to be as it is. Mr. Schneider replied that he did not, but that Hardyston is considering doing the same thing also.

Councilman Krasnomowitz asked Mr. Schneider about the water on Edsall Street and it has been there for some time now. Mike Schneider replied that it is a service leak and is hoping to get it repaired before winter.

Motion by Councilman Garrett, seconded by Councilman Law to close to the public. All in favor.

Mayor Marino stated that he needed to set the following meetings up:
Councilman Garrett, Director Yahm, Mike Schneider – BPW
Councilman Krasnomowitz, Director Yahm – Land Use

CORRESPONDENCE (Parenthesis indicate correspondence already copied and the date it was copied to Council)

1. Correspondence from State of NJ DEP – new resources available for Water System Owners.

(9/30/2016)

2. Health and Wellness Workshops- Sparta Chiropractic and Wellness Center (10/5/2016)
3. NJLM – Notice of Membership Dues (10/5/2016)
4. JCPL- Notice of public hearing; proposed increase (10/7/2016)
5. NJLM Legislative Bulletin September 2016 (10/7/2016)
6. Sussex County Agriculture Development Board June Minutes (10/6/2016)
7. Sussex County Agriculture Development Board May Minutes (10/6/2016)
8. SCMUA – Proposed 2017 Rate Schedule 10/11/2016)
9. NJ Transit Public Hearing Notice
10. SC Chamber of Commerce “Save the Date” Holiday Business After Hours (10/17/2016)
11. From SC Taxation – 2016 Abstract of ratable (10/17/2016)
12. From SC Taxation – 2016 Abstract of ratable (10/24/2016) repeat
13. Sussex County Planning Board Minutes (10/24/2016)
14. Littell Center – Monty Program Report September (10/24/2016)
15. From Rutgers Continuing Studies – Land Use Board class attendance (10/24/2016)
16. From DOT Notice that Executive Order No 210 has been lifted (10/24/2016)
17. Landmark Dividend purchasers of cellular leases advertisement (10/24/2016)
18. From Hardyston Township notice of public hearing on Master Plan, Housing and Fair Share Plan (10/24/2016)
19. JCPL Public Notice – Notice of meeting; rate increase
20. Notice of pending foreclosure 19 Main Street (10/24/2016)
21. Hampton Township Resolution – Opposing Federal Trade Policies. (10/28/2016)
22. Andover Township Resolution – Lackawanna Cutoff (10/28/2016)
23. Notice of foreclosure 17 Burlington Court (11/1/2016)
24. From Assurant notice of foreclosure 17 Burlington Court (11/1/2016)
25. Notice action to foreclose Hillside Drive (11/1/2016)
26. Notice of action to foreclose 29 Quarry Road (11/1/2016)
27. Notice of sheriff sale (11/1/2016)
28. Sussex County Solid Waste Minutes July 2016 (11/1/2016)
29. Sussex County Solid Waste Minutes September 2016 (11/1/2016)
30. State of NJ – Non- Compliance Notice (11/1/2016)

ADJOURNMENT

Motion by Councilman Krasnomowitz, seconded by Councilman Garrett to adjourn the meeting at 8:12 pm.
All in favor.

Date Approved 12/16/14

Date Released 12/16/14

Doreen Schott name
Doreen Schott, Municipal Clerk

Submitted by Kathy Garrett