

**MINUTES OF THE REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF HAMBURG HELD ON MARCH 6, 2017 AT THE MUNICIPAL
BUILDING, 16 WALLKILL AVE., HAMBURG, NJ**

CALL TO ORDER:

Mayor Marino called the meeting to order at 7:00 p.m. and opened with a flag salute.

ROLL CALL:

Mayor Marino requested a roll call:

Councilman Barr	Councilman Law
Councilman Krasnomowitz	Councilman Garrett
Councilman Burd	Councilman Sena
Mayor Marino	

Also Present: Doreen Schott
Kathy Garrett
Richard Clemack, Attorney

STATEMENT OF CERTIFICATION:

Clerk will advise:

Adequate notice of this meeting has been provided to the public and the press January 10, 2017 by delivering to the New Jersey Herald and the Sunday Herald and posting at the Municipal Building a copy of the "Annual Notice of Meetings" pursuant the provisions of the "Open Public Meetings Act".

February 6, 2017 Regular Meeting Minutes

Motion by Councilman Garrett, seconded by Councilman Sena to approve the February 6, 2017 Regular Meeting Minutes of the Mayor and Council.

Roll Call:

Ayes: Krasnomowitz, Burd, Garrett, Sena
Nays: None
Abstain: Barr, Law
Absent: None

February 22, 2017 Regular Session Meeting Minutes

Motion by Councilman Garrett, seconded by Councilman Sena to approve the February 22, 2017 Regular Meeting Minutes of the Mayor and Council.

Roll Call:

Ayes: Barr, Burd, Garrett, Law, Sena
Nays: None
Abstain: Krasnomowitz
Absent: None

APPROVAL OF BILLS:

As there are no additions or deletions to the bill list, motion by Councilman Garrett, seconded by Councilman Sena to open the meeting to the public with regards to the bill list only. All in favor. Hearing no comments from the public, motion by Councilman Garrett, seconded by Councilman Law to close to the public. All in favor.

Motion by Councilman Law, seconded by Councilman Barr to approve and pay the bill list as presented.

Roll Call:

Ayes: Barr, Burd, Krasnomowitz, Garrett, Law, Sena
 Nays: None
 Abstain: None
 Absent: None

ORDINANCES:

ORDINANCE #02-2017 2nd Reading

AN ORDINANCE FIXING THE SALARIES OF CERTAIN OFFICIALS, OFFICERS AND EMPLOYEES OF THE BOROUGH OF HAMBURG, COUNTY OF SUSSEX, STATE OF NEW JERSEY

Motion by Councilman Law, seconded by Councilman Burd for Attorney Clemack to read the Ordinance by title for second reading and publication.

Roll Call:

Ayes: Barr, Burd, Krasnomowitz, Law
 Nays: None
 Abstain: Garrett, Sena
 Absent: None

Motion by Councilman Law, seconded by Councilman Burd to open the meeting to the public for any questions or comments they may have with regards to the ordinance prior to adoption. This ordinance was introduced on first reading at the February 22, 2107 regular meeting and published as provided by law.

Roll Call:

Ayes: Barr, Burd, Krasnomowitz, Law
 Nays: None
 Abstain: Garrett, Sena
 Absent: None

Hearing no comments from the public, motion by Councilman Law, seconded by Burd to close the meeting to the public.

Roll Call:

Ayes: Barr, Burd, Krasnomowitz, Law
 Nays: None
 Abstain: Garrett, Sena
 Absent: None

Motion by Councilman Law, seconded by Councilman Burd to adopt the ordinance as presented.

Roll Call:

Ayes: Barr, Burd, Krasnomowitz, Law
 Nays: None
 Abstain: Garrett, Sena
 Absent: None

RESOLUTIONS:

2017-19 Budget Transfer (Appropriation Reserves)

Motion by Councilman Law, seconded by Councilman Burd to accept the resolution as offered.

Roll call vote showed all Council members present in favor.

2017-20 Salary Resolution

Motion by Councilman Law, seconded by Councilman Burd to accept the resolution as offered.

Roll Call:

Ayes: Barr, Burd, Krasnomowitz, Law
 Nays: None
 Abstain: Garrett, Sena
 Absent: None

2017-21 Amendment to 2017 Temporary Operating Budget

Motion by Councilman Law, seconded by Councilman Krasnomowitz to accept the resolution as offered.
Roll call vote showed all Council members present in favor.

2017-22 Child Abuse Prevention Month

Motion by Councilman Law, seconded by Councilman Garrett to accept the resolution as offered.
All in favor.

2017-23 G.T.B.M. Inc. (Info-cop E-Ticketing)

Motion by Councilman Garrett, seconded by Councilman Law to accept the resolution as offered.
Roll call vote showed all Council members present in favor.

2017-24 2017 Recycling Tonnage Grant for year 2016

Motion by Councilman Burd, seconded by Councilman Law to accept the resolution as offered.
All in favor.

****The meeting is recording at this time as there was an issue with the recorder****

INTRODUCTION OF BUDGET

Mr. William Schroeder, Nisivoccia and Company, Dawn Babcock, CFO and Christine Licata, Treasurer will present the Mayor and Council with the 2017 Budget for discussion and adoption.

Motion by Councilman Barr, seconded by Councilman Law to open to Mr. Schroeder, Ms. Babcock, and Ms. Licata. All in favor.

Mr. Schroeder stated the budget this year is keeping within the 2% cap, shows a tax increase of 0.004 for the local tax, which breaks down to \$66.00 a year on a home assessed at \$152,000.00 or \$5.50 a month. Mr. Schroeder also specified that the Borough was State review this year.

Mayor Marino added some of the increases came from the pensions and benefits even though some of those costs are picked up by the employees. He also added a lot of work goes into the budget and thanked everyone.

Councilman Law, along with Councilman Burd, joined by other Council members, thanked the Mayor and the finance department and all involved in preparing the budget.

Motion by Councilman Burd, seconded by Councilman Law to close to the professionals. All in favor.

Motion by Councilman Law, seconded by Councilman Krasnomowitz to approve the budget as discussed.

Roll Call:

Ayes: Barr, Burd, Krasnomowitz, Garrett, Law, Sena
Nays: None
Abstain: None
Absent: None

ATTORNEY HOUR:

EXECUTIVE SESSION RESOLUTION:

Attorney Clemack will offer the following resolution to enter into executive session later this evening.
WHEREAS, the Mayor and Council of the Borough of Hamburg find it necessary to enter into executive session for the reasons hereafter cited:

WHEREAS, N.J.S.A. 10:14012(b) of the Open Public Meetings Act provided for matters of this nature to be discussed in closed session; and

WHEREAS, the minutes of the closed session be taken and made available to the Public upon conclusion of

the matter;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council advises the public that formal action may be taken later this evening on the matters discussed in closed session or on other matter.

No Executive Session.

ENGINEERING:

None

MAYOR'S AGENDA:

Appointment – Police Director – Wayne Yahm

Mayor Marino offered the appointment of Wayne Yahm as Police Director of the Borough of Hamburg. Motion by Councilman Sena, seconded by Councilman Barr to accept the appointment of Mr. Yahm as Police Director of the Borough of Hamburg.

Mayor Marino thanked Mr. Yahm for bringing grant dollars to the town, for working under adversity, stating the Mayor and Council run this town and no one else.

Roll call vote showed all Council members present in favor.

Mayor's Appointment – Recreation Commission

A letter of interest was received from Suzette Villagomez to be appointed to the Recreation Commission. She will be appointed as an Alternate member.

COMMITTEE REPORTS

COUNCILMAN BARR

1. POLICE COMMISSIONER

Motion by Councilman Barr, seconded by Councilman Law to open the meeting to Police Director Wayne Yahm. All in favor.

Monthly report February 2017

The February 2017 monthly report for the Police Department showed 778 calls of service, including 5 arrests, 13 motor vehicle accidents, and 56 motor vehicle summonses issued (ETickets – 56, hard copies – 0).

Director Yahm thanked the Mayor and Council for his reappointment and said it gave him a vote of confidence, which he appreciated.

The Alcotest machine, the State Police have advised him, will cost \$19,000.00 to the Borough for the new machine. No further details were known (training, etc.).

Motion by Councilman Law, seconded by Councilman Garrett to close to Mr. Yahm. All in favor.

2. HISTORIC COMMISSION / HISTORIC SOCIETY

The Historic Commission will be meeting this month.

COUNCILMAN KRASNOMOWITZ

2. CONSTRUCTION DEPARTMENT

Monthly report January 2017

The monthly report for January 2017 showed there were 11 permits issued, 0 certificates of occupancy, and 19 certificates of approvals with a total of \$2147.00 collected in fees for the month of January.

3. LAND USE BOARD

Land Use Board will meet on Monday, March 13th.

COUNCILMAN BURD

4. BOARD OF EDUCATION

Councilman Burd stated the water at the school was tested; Mr. Jinks was named as Superintendent of the

Year; the windows are going to be redone; and the curriculum is looking to be changed. The Board of Education will be meeting on March 16th and will be discussing the budget.

COUNCILMAN LAW

2. FIRE COMMISSIONER AND OEM

EMS Report for February

1 fire; 2 MVA; 2 alarm; 19 medical; 3 trauma; 0 mental health; 0 stand-by; 0 community service; 0 cancelled en- route. Mutual Aid – into Hardyston –1; into Wantage - 1. Total calls for the year- 49. Total man hours for the year: 101.

Fire Report for February

2 fire; 1 MVA; 4 alarms; 0 smoke condition; 0 smell gas/smoke; 0 traffic cont; 0 assist EMS; 0 stand-by; 0 medi-vac; 0 public service; 0 cancelled en-route. Mutual Aid – into Wantage – 1. Total calls for the year – 20. Total man hours for the year: 133.

13th Annual Golf Outing – request for donation.

Council received a request from the Fire Dept. for a donation for their annual golf outing that is held in September. This will be given to the Recreation Commission since all donations go through them.

Street light

Councilman Burd asked about getting a street light fixed by the entrance of Heritage Lakes and Mulberry Street being out. Councilman Law will contact Jackie Espinosa of JCP&L for her help.

COUNCILMAN GARRETT

1. BUILDING AND GROUNDS

2017 Street Sweeping Shared Service – Hardyston Township

Councilman Garrett presented the 2017 Street Sweeping Shared Service agreement from Hardyston Township, stating they have always done an excellent job on cleaning our roads.

Motion by Councilman Garrett, seconded by Councilman Law to approve the 2017 Street Sweeping Shared Service agreement from Hardyston Township. All in favor.

Reiner Service Contract – Heating and Air Conditioning

Councilman Garrett stated the contract for Reiner is at a great price and would like to update the heating eventually.

Motion by Councilman Garrett, seconded by Councilman Law to renew the contract at a cost of \$1400.00 for 3/1/2017 to 3/1/2018.

All in favor.

Verdin Clock

The clock will be completed on April 21st so it will be back in the intersection within a few months.

Landscaping Contract

Councilman Garrett stated he is looking to redo the landscaping contract, utilizing the Road Dept. to help with some of the work. He has two estimates but would like to receive one more.

Office Cleaning

The new cleaning company started and he has received good feedback.

Opening of Rec Fields / Port-A-Potty

Mike Schneider would like to open the fields in a week or two since the weather has been so nice, so the port-a-potty will also have to be delivered.

Motion by Councilman Garrett, seconded by Councilman Law for Mike Schneider to schedule the port-a-potty to be delivered at the rec fields. All in favor.

Court House Generator

Councilman Garrett relayed the generator for the court house will be downsized to a 10 KW but the installation would be the same, so we are obtaining pricing on the hard-wiring.

3. BOARD OF PUBLIC WORKS

BPW meeting will be held Wednesday, March 8th.

COUNCILMAN SENA

1. FINANCE / TAX DEPARTMENT

The Tax Collector's report for February 2017 showed a total of \$1,966,391.12 being collected.

Motion by Councilman Sena, seconded by Councilman Garrett to accept the resolution to redeem third party tax sale certificate #14-058 in the amount \$61,851.41; the resolution to redeem third party tax sale certificate #14-059 in the amount \$77,551.16; the resolution to redeem third party tax sale certificate #14-060 in the amount \$16,023.47; the resolution to redeem third party tax sale certificate #14-063 in the amount \$5,351.86; the resolution to redeem third party tax sale certificate #15-011 in the amount \$3,477.82; the resolution to redeem third party tax sale certificate #2016-009 in the amount \$2,820.86; the resolution to redeem third party tax sale certificate #2016-013 in the amount \$1,037.43; the resolution to redeem third party tax sale certificate #2016-019 in the amount \$1,364.21; the resolution to redeem third party tax sale certificate #2016-22 in the amount \$4,507.36; and the resolution to redeem third party tax sale certificate #2016-26 in the amount \$2,441.01. All in favor.

Motion by Councilman Sena, seconded by Councilman Garrett to accept the resolution for overpayment water/sewer Block 17, Lot 18 (C1807) in amount \$429.11. All in favor.

2. ROAD DEPARTMENT

The Road Dept. looked at the issue on the sidewalk by the Post Office and have taken care of it temporarily but Councilman Sena stated that John Ruschke will have to take a look at it as perhaps there may be problems due to landscaping issues ie: tree stumps, etc.

The sink hole problem on Rt. 23 by Winding Brook is still an issue but possibly with the gas tax in effect, there may be money available for the State to repair.

A large salt purchase was just made so the Road Dept. is prepared for the weather.

3. BOARD of HEALTH

The animal licensing is around 45 dog licenses behind from last year at this time.

The next meeting will be in April.

4. RECREATION

Recreation has a Family Swim night at the YMCA planned for this coming Saturday, March 11th from 6-8 pm for Hamburg residents. There are approximately 35 registered so far.

PUBLIC PORTION:

Motion by Councilman Barr, seconded by Councilman Burd to open the meeting to the public for any questions or comments they might have with regard to the good and welfare with the Borough. All in favor.

Chris Fitzpatrick – Glenside Ave – asked for clarification - the Council instructed the Director to get the body cameras and the officers refused to wear. Councilman Barr replied that the body cameras were a trial, the grant was from the Prosecutor's office, and the officers could decide. They decided they were not

comfortable and since it was voluntary, it was ok by the Council.

Bill Cunningham – Hillside Dr. – thanked the Mayor and Council for backing the Director.

Motion by Councilman Law, seconded by Councilman Sena to close to the public. All in favor.

CORRESPONDENCE (Parenthesis indicate correspondence already copied and the date it was copied to Council)

1. Webinar – Newly elected officials (2/7/2017)
2. Notification – Right To Know Survey due July (2/7/2017)
3. Littell Center monthly report (2/28/2017)
4. Correspondence from Elizabethtown Gas (2/7/2017)
5. Correspondence regarding ordinance for pet shops (2/7/2017)
6. Sussex County Solid Waste Advisory Council Minutes (2/7/2017)
7. Copy of January construction report (2/7/2017)
8. Notice of pending foreclosure 4 Michael Court (2/10/2017)
9. Correspondence from Bd. Of Elections regarding compliance (2/10/2017)
10. Correspondence regarding CCTA Program (Complex Coordinated Terrorist Attacks. 92/10/2017)
11. Annual DEP FY 2017 Annual fee report and Assessment (2/10/2017)
12. Copy of BPW Meeting Minutes (2/14/2017)
13. Correspondence regarding Municipal Separate Storm Sewer System Permit (2/16/2017)
14. Sussex County Open Space Minutes 2/17/2017)
15. Notice of pending foreclosure 24 Bank Street (2/17/2017)
16. State of NJ Copy of public notice of the NJ Pollutant Discharge Tier A and Tier B 2/17/2017)
17. Notice of pending foreclosure 272 Falcon Ridge (2/21/2017)
18. From County Tax Administrator copy of Preliminary Equalization Table (2/21/2017)
19. Notice of pending foreclosure 55 Gingerbread Castle Road (2/21/2017)
20. Notice of press release regarding county Community Energy Aggregation program (2/27/2017)
21. NJLM 23rd Annual Mayors' Hall of Fame (2/27/2017)
22. Notice of pending foreclosure 6 Card Street (2/28/2017)
23. Notice of pending foreclosure 60 Burlington Ct. (2/28/2017)
24. Monthly report Littell Center February 2017

ADJOURNMENT

Motion by Councilman Law, seconded by Councilman Barr to adjourn the meeting at 7:34 pm.
All in favor.

Date Approved _____

Date Released _____

Doreen Schott, RMC
Municipal Clerk

Submitted by Kathy Garrett