

**HAMBURG
RECREATION COMMISSION MINUTES
October 19, 2011**

CALL TO ORDER: In accordance with the Open Public Meetings Act, with regard to notices, this regularly-scheduled meeting of the Hamburg Recreation Commission was called to order by Vice - Chairman Chris Fitzpatrick at 7:09 PM.

OATH OF ALLEGIANCE

Paula Marino took the Oath of Allegiance and took her place at the dais.

ROLL-CALL

Present: Chris Fitzpatrick, Lisa Abrahams, Paula Marino

Absent: Ryan Kelly

Also Present: Kathy Garrett, Councilwoman Joyce Oehler

DISCUSSION MINUTES

FINANCE

Members review the finance report given to them by CFO Amy Maronpot for September. The ending balance is \$20,427.72

Finance Procedures – Wal-Mart and Shop Rite Cards

Board members review the procedures to obtain the Wal-Mart and Shop Rite purchasing cards from the Secretary. The member will be designated at a meeting and then obtain the card from Kathy, bring the receipt and card back within a few days. The receipt will be attached to a voucher, signed and given to Finance. All members are in agreement.

The original resolution for the Shop Rite and Wal-Mart cards was passed in 2009 but needed to be revised as members have changed. The following resolutions are amendments to those original resolutions:

Motion by Chris Fitzpatrick, seconded by Lisa Abrahams to accept the Amendment to Resolution #2011-18 Shop Rite and Amendment to Resolution #2011-19 Wal-Mart. All in favor.

OLD BUSINESS / NEW BUSINESS

Halloween Trunk or Treat (Flyer)

Members discuss the festivities for the Trunk or Treat to be held on October 30th from 3 PM – 5 PM. at the recreation fields on Gingerbread Castle Road. Joyce is having a hard time finding the sugar pumpkins as there is a shortage due to the amount of rain that we have been having. She will make phone calls tomorrow (Wednesday, the 20th) and try to get the pumpkins. Gourds were mentioned as an option if enough pumpkins could not be purchased. Lisa ordered the items from Oriental Trading. The gift card from Gencarelli's has also been purchased. Board gives approval to Tammy, Lisa, and Joyce to use the Wal-Mart and Shop Rite cards to purchase the necessary items for the day.

Breakfast with Santa

Breakfast with Santa will be chaired by Paula and will be held on December 11th from 10 AM to 12 noon at the Fire house. Members discuss the menu and decide on pancakes, sausages, eggs, and cookies, with orange and apple juice, coffee and tea. Chris was concerned about the amount of help that will be needed to do the cooking and for the function and Paula said that she was not concerned, that she did have people lined up to help. Paula is deciding on what craft she will be providing for the children. She did mention that she thought it would be nice for Santa to read a story to the kids and Chris said that he would be fine with that. Once again, members discuss taking pictures with Santa and decide that none will be provided by the Board, but encouraged by parents with their own cameras. Finances were discussed and a budget was set at \$1300.00 to be on the safe side, as it is hard to tell how many people will attend.

Motion by Chris Fitzpatrick, seconded by Paula Marino to spend up to \$1300.00 on Breakfast with Santa. All in favor.

Kathy will make up a flyer to be distributed to the schools.

Clinics

Chris stated that the clinics are going well: kids' basketball had 15 kids, cheerleading 25, and adult basketball 10 adults. The acting clinic may need to be cancelled as the instructor had to cancel, but Chris is looking for a replacement. The hula hoop and chess clinics are coming up.

Donation letter from Hamburg PTA

Commission received a request from the Hamburg PTA for a donation for the Tricky Tray that will be held on December 9th. Motion by Chris Fitzpatrick, seconded by Lisa Abrahams to give a \$100.00 donation for the Tricky Tray. All in favor.

PUBLIC PORTION

No public in attendance.

CORRESPONDENCE

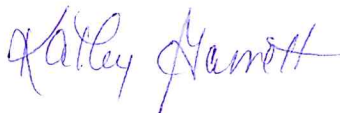
No correspondence

ADJOURNMENT

Motion by Chris Fitzpatrick, seconded by Paula Marino to adjourn the meeting at 7:45 PM. All in favor.

Minutes Approved 11/16/11

Date Released 11/16/11



Kathy Garrett
Secretary